

## **ARLINGTON PUBLIC SCHOOLS**

*In accordance with the provisions of the Massachusetts General laws, Chapter 30A, Section 20, notice is hereby given for the following meeting of the:*

### ***Arlington School Committee School Committee Regular Meeting Thursday, May 12, 2016 6:30 PM***

*6:30 PM Open Meeting*

- *Thompson and Stratton Art work*

*6:35 PM Public Participation*

*6:45 PM School Committee Public Hearing on School Choice, File JFBB*

*It is the policy of this school district not to admit non-residents students under the terms and conditions of the Inter district School Choice Law (M.G.L. 76:12). This decision must be reaffirmed annually prior to June 1st by a vote of the School Committee following a public hearing.*

*6:55 PM AHS Student Representatives Update from Day on the Hill*

*7:10 PM Vote, Re-appoint Sharon Grossman to Human Rights Commission*

*7:15 PM Health, Nursing and Wellness Update, S. Franchi, and Ivy Laplante*

*7:45 PM Monthly Financial Report. D. Johnson*

*7:55 PM District Goals Draft For 2016-2017 K. Bodie*

- *Cultural Competency Goals*

*8:15 PM Superintendent Recommendation Gibbs Configuration*

*8:30 PM Timeline for Decision on Gibbs Configuration*

*8:45 PM EDCO Collaborative Agreement*

*RECOMMENDED MOTION: to approve the EDCO Collaborative Articles of Agreement, dated 5.19.2016, as amended by a vote of the EDCO Collaborative Board of Directors 4.28.2016.*

*RECOMMENDED MOTION: That this Collaborative Agreement shall not be effective until approved by the Member Districts as indicated on the signatory page, and the Massachusetts Board of Elementary and Secondary Education. This Agreement is authorized by a vote of each of the Member Districts and signed by the Chairperson of each Member District. Move to approve Jennifer Susse to sign agreement.*

*8:55PM Superintendent's Report. K. Bodie*

*9:10 PM Consent Agenda*

*All items listed with an asterisk are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the committee so requests, in which event the item will be considered in its normal sequence:*

- *Warrant for Approval # Warrant Number 16163 Total Warrant Amount \$404,104.79, Dated 4/28/2016*
- *Approval of Draft Minutes: Regular School Committee Meeting, April 28, 2016 and School Committee/School Enrollment Task Force Meeting Joint minutes*
- *Approval of The E. Nelson Blake Book Award for its annual award given to the top 10 students with the highest GPA. The recipients will not be aware of this award until Thursday, June 2, 2016 when the presentation will be made at Awards night by the Chair of the Arlington School Committee.*

*9:15 PM Subcommittee & Liaison Reports & Announcements*  
*SUBCOMMITTEES 2016-2017*

- *Budget, Kirsi Allison-Ampe, MD. (Chair)*
- *Community Relations, Cindy Starks, (Chair)*
- *District Accountability, Curriculum/Instruction & Assessment, (CIAA) Paul Schlichtman, (Chair)*
- *Facilities, Jeff Thielman (Chair)*
- *Policies & Procedures, Bill Hayner (Chair)*
- *School Enrollment Task Force, Bill Hayner, Cindy Starks, Jeff Thielman*
- *Warrant Committee, Bill Hayner*
- *School Liaisons Reports*
- *Announcements*

*9:30 PM Executive Session*

*Executive Session*

- *To conduct strategy sessions in preparation for negotiations with union and/or nonunion personnel or contract negotiations with union and /or nonunion in which if held in an a open meeting may have a detrimental effect.*
- *To conduct strategy with respect to collective bargaining or litigation, in which if held in an open meeting may have a detrimental effect, Collective bargaining may also be conducted.*

*9:45 PM Adjournment*

*The listings of matters are those reasonably anticipated by the Chair; which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

*Stated times and time amounts, listed in parenthesis, are the estimated amount of time for that particular agenda item. Actual times may be shorter or longer depending on the time needed to fully explore the topic.*

*Submitted by Jennifer Susse, Chair*

*Correspondence Received:*

*Email from M. and E. Libby*

*May 2016 Class sizes*

*Proposal for a Cultural Competency District Goal for 2016-2017*

*Warrant*

*Draft Minutes from April 28, 2016 Regular School Committee Meeting*

*EDCO Memo and documents on EDCO Article Agreement Recommendation*

*Arlington Public Schools Screening, Brief Intervention, and Referral to Treatment document*

*League of Women Voters of Arlington May 2016 Bulletin*

*Community Briefing with State Reps notice Sat, May 7, 2016*

*MASC notice on workshop*

*Legal spreadsheet March 2016*

*Budget Documents*

*Commissioner's Weekly*

*Kathleen Bodie's Recommendation Gibbs Configuration*

*District Goals Draft Kathleen Bodie 5 10 2016 v2*



## **Town of Arlington, Massachusetts**

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### **6:45 PM School Committee Public Hearing on School Choice, File JFBB**

#### **Summary:**

It is the policy of this school district not to admit non-residents students under the terms and conditions of the Inter district School Choice Law (M.G.L. 76:12). This decision must be reaffirmed annually prior to June 1st by a vote of the School Committee following a public hearing.

#### **ATTACHMENTS:**

Type	File Name	Description
Policy	File_JFBB_School_Choice.docx	JFBB School Choice

## **SCHOOL CHOICE**

It is the policy of this school district **not** to admit non-resident students under the terms and conditions of the Interdistrict School Choice Law (M.G.L. 76:12.) This decision must be reaffirmed annually prior to June 1st by a vote of the School Committee following a public hearing. In the event the Arlington School Committee votes to participate, the following local conditions would apply:

1. That by May 1 of every school year, the administration will determine the number of spaces in each school available to choice students.
2. That by June 1 of every school year, a public hearing will be held to review participation in the school choice program.
3. That resident students be given priority placement in any classes or programs within the district.
4. That the selection of non-resident students for admission when the number of requests exceed the number of available spaces be in the form of a random drawing. There will be two drawings for this purpose. The first will take place during the last week of the current school year but no later than July 1st. The second will be conducted during the week immediately preceding the opening of the next school year and will be based on the possibility of unexpected additional openings.
5. Any student who is accepted for admission under the provisions of this policy is entitled to remain in the district until graduation from high school except if there is a lack of funding of the program.
6. The School Committee affirms its position that it shall not discriminate in the admission of any child on the basis of race, color, religious creed, national origin, sex, age, sexual orientation, ancestry, athletic performance, physical handicap, special need, academic performance or proficiency in the English language.

LEGAL REFS.: M.G.L. 71:6; 71:6A; 76:6; 76:12; 76:12B

CROSS REFS: JFAB, Admission of Nonresident Students

Revised: February 6, 2006



## **Town of Arlington, Massachusetts**

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**7:15 PM Health, Nursing and Wellness Update, S. Franchi, and Ivy Laplante**

**ATTACHMENTS:**

Type	File Name	Description
▣ Policy	APS_SBIRT_Policy__5_12_2016.docx	Arlington Public Schools Screening, Brief Intervention, and Referral to Treatment
▣ Backup Material	ACCOMPLISHMENTS_Nursing_Dept.pdf	Nursing Dept Accomplishments

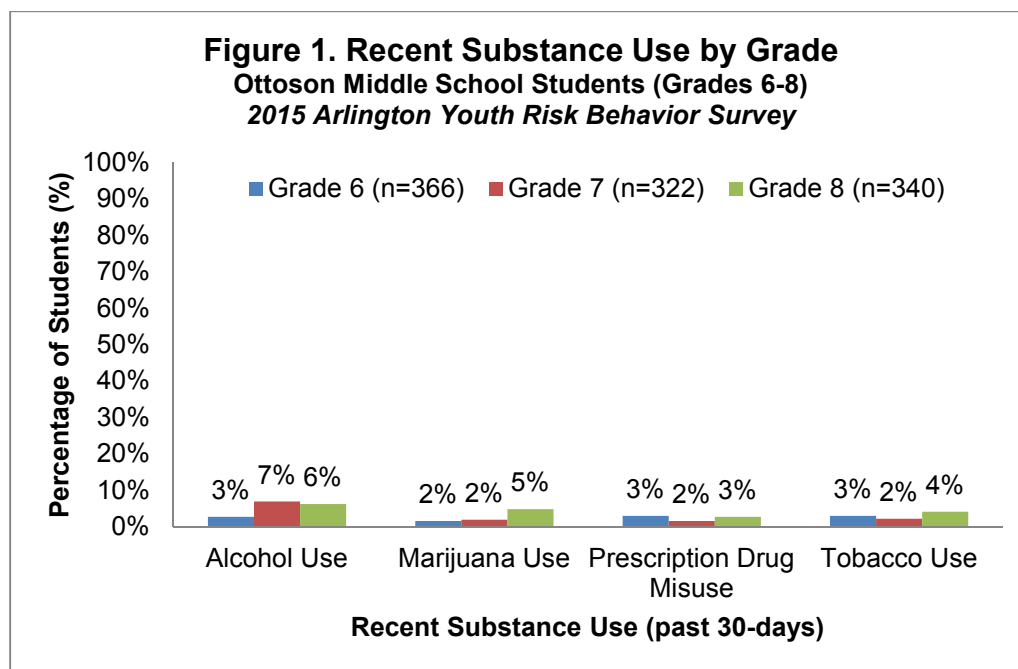
## **Arlington Public Schools SBIRT Policy** *Screening, Brief Intervention, & Referral to Treatment*

### **I. PURPOSE**

To keep all students physically and mentally healthy by identifying students who are currently using substances or at risk for substance use. SBIRT provides these students a brief intervention, the option to receive follow-up counseling, and referral for evaluation and treatment as needed. Students who are not using substances will be given positive reinforcement for making healthy choices by the screening team.

### **II. BACKGROUND**

According to the Arlington Youth Risk Behavior Survey (administered June 2015), 5% of Ottoson Middle School (OMS) students reported recent alcohol use (3% of 6th graders, 7% of 7th graders, and 6% of 8th graders). "Recent" alcohol use is described as using alcohol within the last 30 days. Overall, 4% of all Arlington middle school students reported having been "drunk" in their lifetime. 6% of OMS students reported recent marijuana use (2% of 6th graders, 2% of 7th graders, and 5% of 8th graders). Overall, 6% of all Arlington middle school students reported ever using marijuana in their lifetime, with 8th grade students reporting the highest lifetime marijuana use (10%), compared to 6th graders (2%). Additionally, as grade level increased, students reported increased prescription drug misuse and tobacco use.



Substance use during adolescence is associated with various negative outcomes including problems in school, unintentional injuries, emergency room visits, arrests, violence, and other risky behaviors, such as unprotected sex.<sup>1</sup> The younger a person is when he/she first uses

<sup>1</sup> Substance Abuse and Mental Health Services Administration. 2015. Underage Drinking. [www.SAMHSA.gov](http://www.SAMHSA.gov)

alcohol or drugs, the greater the likelihood that he/she will become dependent and/or addicted as an adult. Additionally, heavy alcohol and marijuana use in adolescence may result in long-lasting functional and structural changes in the brain affecting memory and learning functions, decreasing motivation, and increasing the risk of serious mental illness.<sup>1 2</sup>

The Screening, Brief Intervention, and Referral to Treatment (SBIRT) model is a comprehensive, integrated, public health approach to prevent and/or delay onset of substance use and to identify early the small percentage of students thought to be a risk of developing a substance use disorder. By screening Arlington students, trained staff will have the opportunity to reinforce students' healthy choice not to use substances and provide brief interventions and/or referrals, if needed, for students who are at risk of substance use disorder.

### **III. GOAL**

The goal of implementing the SBIRT tool at Arlington Public Schools is to keep students mentally and physically healthy by preventing the start of substance use and to provide appropriate prevention, intervention and referrals as quickly as possible to those students who are currently using substances. Following the procedures outlined in this protocol, this screening tool will be used confidentially and individually for 7<sup>th</sup> grade students at Ottoson Middle School to identify students at risk before substance use escalates. Students who are not using substances will have their healthy choices reinforced by the screening team. Students found to be currently using substances, or at risk for future substance use, will be given a brief intervention, and/or receive follow up counseling, and/or referred for evaluation and treatment as needed.

### **IV. ACTION PLAN**

Spring 2016	Develop APS SBIRT Team, research best practices of SBIRT Training of other local communities, SBIRT Team complete training from Massachusetts Department of Public Health.
May 2016	Policy is reviewed and presented to APS School Committee.
June 2016	Letters sent home to parents explaining SBIRT screening and passive consent is obtained.
November 2016	APS SBIRT Team completes refresher SBIRT training course.
December 2016	Screen 7 <sup>th</sup> grade students at Ottoson Middle School.
Starting Dec 2016	Follow up counseling and referrals as needed, complete data collection, share data results with the SBIRT team, the Administrative Team (OMS Principal, Vice Principals, Superintendent of Schools) and the Massachusetts Department of Public Health

### **V. SBIRT PROTOCOL**

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<sup>2</sup> National Institute on Drug Abuse. 2015. DrugFacts: Marijuana. [www.drugabuse.gov](http://www.drugabuse.gov).



This protocol is a step-by-step guide for school staff to influence risky behavior patterns and reduce exposure to, and negative consequences of, substance use. It has been developed for implementation in the middle school setting for alcohol, tobacco, marijuana, and other drug screening, brief advice and intervention. Throughout the process, it is beneficial to use consistent tools that have been found to be reliable and valid, thus this protocol has been adapted from the following materials:

Core SBIRT principals

The National Institute on Alcohol Abuse and Alcoholism Alcohol (NIAAA) Screening and Brief Intervention for Youth

The MDPH Bureau of Substance Abuse Services Adolescent Screening, Brief Intervention, and Referral to Treatment for Alcohol and Other Drug Use

The screening will be completed by members of the APS SBIRT Team who volunteer to participate in this project. The screening is proposed to take place in the fall 2016 and winter 2017 (December, January).

#### Screening Implementation: Using the CRAFFT Screening Tool

A paper screening tool will be utilized and the screening will be performed in a private area. A Mental Health Professional or School Nurse will review the answers with the student. The student will retain their screen at the conclusion of the session. Each student will be given a color picture comparing the brain scan of a teenager of a nondrinker and one who has used alcohol. The other side of that picture will contain helpful information and resources for teens regarding substance use effects and treatment.

Screening using the CRAFFT tool begins with the provider asking the adolescent to answer the following questions honestly:

*During the last 12 months did you:*

1. *Drink any alcohol (more than a few sips)?*
2. *Smoke any marijuana or hashish?*
3. *Use anything else to get high?*

If the student answers “no” to all three questions, the screener only needs to answer the first question on the CRAFFT tool. If the student answers “yes” to any 1 or more of the first 3 questions, then the screener asks all 6 CRAFFT questions:

*C = Have you ever ridden in a **CAR** driven by someone (including yourself) who was “high” or had been using alcohol or drugs?*

*R = Do you ever use alcohol or drugs to **RELAX**, feel better about yourself, or fit in?*

*A = Do you ever use alcohol or drugs while you are by yourself, or **ALONE**?*

*F = Do you ever **FORGET** things you did while using alcohol or drugs?*

*F = Do your family or **FRIENDS** ever tell you that you should cut down on your drinking or drug use?*

*T = Have you ever gotten into **TROUBLE** while you were using alcohol or drugs?*

Each question is scored 1 point. Those students who report no use and score a “0” on the CRAFFT will receive praise and encouragement from the screener. A student who reports use but scores a 0 or 1 on the CRAFFT will receive brief advice on the health risks of use and encouragement to stop. This would be done immediately, or if becomes too time intensive, through a brief follow-up meeting with the SBIRT Team Member later that day or the next day. A score of 2 or greater is a positive screen and will result in a referral to the student's guidance counselor for further assessment of risk, and/or counseling, and if needed a referral to outside services. Following consent of the student, the child's parents will also be notified via phone call of a positive screen (exceptions to breach of confidentiality without consent is if the student reports they are in harm or if they reveal to be a danger to themselves or others). The Director of Arlington Youth Health & Safety Coalition will be available to assist in the referral process.

### Screening Evaluation

Aggregate data will be collected, in partnership with the MA DPH, utilizing a DPH developed data collection tool. The tool will enable the measurement of responses for each of the indicators, as well as basic demographic data, positive screens and referrals to treatment.

## **VI. ETHICAL CONSIDERATIONS**

There are various ethical considerations to take into account when screening minors for alcohol and substance use in the school setting. First, due to the sensitive nature of the screening, parents will be notified of the screening and be allowed to opt out for their child to participate in the screening. Second, processes must be in place to protect student confidentiality and include mechanisms for when such confidentiality will be broken to protect the health and safety of the student.

Confidentiality plays an important role in adolescent health care and it is important to give students assurance of confidentiality especially with a sensitive topic such as substance use. Studies show that adolescents are more willing to seek health care when they have been assured that their information is confidential. This is especially important for adolescents with risky behaviors, who will often forego care if they are not assured of the confidential nature of the information they provide.

The screening team will use the following procedures in combination with their professional judgment to ensure students are comfortable with the confidential nature of the screening and determine when student confidentiality should be broken to involve parents/guardians.

The screening will occur one-on-one, in privacy. The screening team will explain the confidentiality to the student, for example, "I will be asking you, and other 7th grade students here at the Ottoson, some personal questions so that we can help you make the healthiest decisions possible. Everything we say here will be confidential; in other words, it will stay between you and me, but within certain limits. The exception is, if we determine that you are being hurt in any way, or are a danger to yourself or others, we may need to tell others (including your parent(s)/guardian) to ensure your safety."

The APS SBIRT Team will meet to discuss the screening progress, specifically any students identified as high risk. This will give the screening team the opportunity to discuss the student's individual situation and strategies for follow-up counseling or referral to treatment. If a student shows signs of acute risk, has not demonstrated a commitment to abstain from using alcohol or drugs, the screener doubts the sincerity of the commitment made by the student, or the student reports substance use during a follow-up counseling session, the screening team will review the case and notify the parent(s)/guardian to involve them in referral for evaluation and/or treatment. Whenever possible, the screener will discuss with the student why it is necessary to contact their parent(s)/guardian and ask permission to break their confidentiality to involve their parent/guardian in further discussions and/or to facilitate a referral to treatment.

It is also important to note that under Massachusetts Law (M.G.L. c.112, s.12E), drug-dependent minors 12 years or older may consent to medical treatment related to their drug dependency. However, the minor would first have to receive the diagnosis of dependency from two physicians before being referred to treatment. The probability that this will be the first time these students are screened for alcohol and substance use, indicates that the likelihood that a student has received a diagnosis of dependency from two physicians is limited.

School health records are temporary records governed by the Massachusetts Department of Education's record regulations: Student Records, 603 CMR 23.00. Maintaining and accessing school health records must also adhere to the federal Family Educational Rights and Privacy Act of 1974 (FERPA). In addition, certain transactions may have Health Insurance Portability and Accountability Act (HIPAA) implications. However, not all health information belongs in the student health record. While it is an appropriate practice for a nurse or other health professional to document observable facts with respect to a health condition, health needs, treatment plan, and the care provided, some information is not sufficiently related to the educational progress of a student to be appropriate for documentation in the student record. In addition, health professionals may have an ethical and legal duty to protect certain medical information which they possess. Placement of medical information in the school record, where persons other than the school nurse may see it, may violate this duty.

Given these statutes concerning confidentiality, information of the types covered by the statutes (and other sensitive material) may be placed in a nurse's personal files and regarded as confidential. According to Department of Elementary and Secondary Education regulations,

603 CMR 23.04, information maintained in the personal files of a school employee, if not accessible to or revealed to school personnel or third parties, is not considered part of the school record. Such information may be shared with the student, parent, or a temporary substitute of the maker of the record but otherwise should be released only with proper consent or court order. Such records should be kept in a separate locked file, accessible only to the nurse or the nurse leader. Federal and state regulations provide that once information in a nurse's personal files is disclosed to a third party, it must afterwards be included as part of the student's health record and will subsequently be subject to all the provisions of 603 CMR 23.00.

## **VII. TRACKING SBIRT PROGRESS**

The screening team will hold regular meetings to review protocol, continue SBIRT training, discuss the screening process and high risk cases, track screening progress, and report back to the Principal, Nurse Leader, Superintendent and MDPH in the spring of the 2016-17 school year. (Detailed screening notes and information will be documented by the screening team and stored in a locked, personal, confidential file separate from the student's school record and accessible only by the Nurse Leader.) This will provide complete confidentiality for the screening process. The ethical considerations for this process are discussed in more detail in Section VI: Ethical Considerations.

Screening information will be tracked on the SBIRT tracking spreadsheet. This information will be confidential, not associated to student names, and limited to documenting the number of students screened, number of students who received positive reinforcement, number of students who were referred for additional evaluation and/or treatment.

## **Accomplishments 2015-2016**

### **Wellness Committee Meetings**

- Tuesday, November 17, 2015
- Tuesday, December 8, 2015 Wellness Meeting with the nurses
- Tuesday, April 5, 2016
- June 1, 2016

### **Opening Day review of Food Policies**

- Collaboration with individuals on Proper food usage

### **Ottoson**

- WEB - Wellness, Energy and Balance - PM program being offered at the Ottoson
- SBIRT - State planning grant awarded to Arlington to implement Substance Use Screening in the Middle School. Staff have been trained.
- *Middle School Running Club* is in its 4th season (fall/spring). Had 35 in the fall and 20 this term (Lost some kids to the rec dept. competitive running program)
- 5-2-1 Program
  - Floor Hockey
  - Volleyball
  - Morning running club (co-ed)
  - Fitness Room

### **K-5 Elementary Fitness Initiatives**

#### **Bishop**

- Fit Girls, Fit Boys

#### **Brackett**

- Morning workout program at the Brackett. Eight weeks of activities that include cardio, strength and flexibility with general nutrition info. Feb-March
- Fit Girls
- Pilot - Boys on the run

#### **Dallin**

- Smart Starts, BOK morning workout
- Basketball
- Fit Girls
- Pilot - Boys on the Run

#### Hardy

- ZUMBA GR. 1-5 Monday mornings
- PE PLUS GR 1 and 2 Tues. mornings
- PE PLUS Grs 3, 4 and 5 Wed. mornings
- Fit Girls Monday and Thursday after school

#### Peirce

- Morning workout program: Wednesday Winter and Spring
- Fit Girls Monday/Wednesday
- BOKS Tuesday/Thursday Fall and Winter

#### Stratton

- Fit Girls
- BOKS

#### Thompson

- BOKS Monday/Tuesday Winter/Spring 12 Week Session Grades 3-5
- FitGirls Monday/Wednesday 4th/5th Grade March 23-May 22
- Boys in Motion Thursday/Friday 4th/5th Grade April 28-June17

#### **Fit Girls**

FitGirls is still in all 7 elementary schools, and is still going strong. Doing the Cause + Event race, which is a wonderful, wonderful experience for all. 250 girls are enrolled this spring. KidZone has pretty much taken over all the admin, etc. Arlington Orthodontics has become a great sponsor of FG for the race, providing wonderful amenities for our girls. And, KidZone has launched a boys program in several of the elementary schools

The Cause + Event will be held on May 22 @ 8a.m.

Fit Girls:

Bishop: 35

Brackett: 47

Dallin: 60

Hardy: 36

Peirce: 26

Stratton: 26

Thompson: 40 (independently run)

#### **AHS Fitness**

- Am Badminton
- Fitness Room is open every day and used by many

- Athletics program at AHS

## **Nursing**

- OMS WEB: Nursing led wellness initiative for mindfulness and life balance, Ottoson, Monday afternoons. Arlington will be represented/presenting initiative at the state-wide meeting May 19th. Funding was via Symmes Grant.
- ALICE drills: nursing involvement with the schools and the Arlington Police Department
- SBIRT: One time state grant to train nursing and paraprofessional staff at Ottoson FY 16-17 This is SBIRT screening, substance abuse prevention. Collaborative effort with AYHSC
- Care Coordination: Coordinated medical care for students with MH and medical issues throughout the district. Funding through the ICC grant from the state. Arlington will be presenting this at the state wide meeting May 19th.
- Increase in nursing staff to have 2 FTE nurses at AHS and Ottoson FY 16-17.
- ESHS grant to increase nursing presence in the schools and bring the recommended number of nurses close to Massachusetts suggestive standards. Also to fund nursing educational opportunities at conferences.
- CPR: outreach to teach CPR and BLS to the staff and faculty in the district
- Higher Ed. internships. Brackett, Bishop and Ottoson have had nursing students at Northeastern Univ. and U-Mass, Boston, learn from District nurses
- DPH task force: Arlington is represented at state evaluation committee with Mass DPH, School Health Unit
- Flu Clinics: Collaboration with Arlington BOH to offer flu vaccines to Arlington students

## **Food Services**

- Continue to follow State and Federal meal patterns and Smart Snack sales requirements
- Work with School nurses and parents of students with food allergies or special food requirements to safely allow students to have school lunch.
- Continue the USDA Fresh Fruit & vegetables expanded program bringing more fresh fruits and vegetables to the schools at a lower cost and as an alternative to canned and frozen produce
- Continue to move to more scratch cooking and less processed items
- Continue to increase student acceptance of new, healthier food options by introducing them over time and integrating into the regular menu rotation
- Continue Try-it Tuesdays as a way to introduce new items
- Expanded breakfast options at all levels and in turn increased participation
- Work with Arlington EATS to provide snacks and weekend and vacation food to those in need
- Work with parents and school groups on alternatives to food fundraisers
- Hosted a Framingham State student intern to help survey HS student preferences and institute new recipes based on feedback
- Work with schools on composting procedures
- Hosted student interns interested in nutrition from AHS Anatomy and Physiology classes

- Staff trainings: food safety, allergy awareness, portion control, customer service, choke saver

## **FACS**

- Continue to base lesson topics on the results of the YRBS: Implementing more lessons on stress and stress management, impulse control, the importance of sleep, the importance of breakfast.
- Visited Johnson and Wales University this year and created rubrics and lessons based on our findings at this visit.
- At the high school level, they are addressing healthy food preparations techniques, healthy menu planning, modifying recipes to be more healthy. Also addressed are parenting and child growth and development.
- HELP Decision Making Model
- Peer Pressure Reversal -- Book, How to Say No and Keep Your Friends: Peer Pressure Reversal for Teens and Preteens, Sharon Scott
- Self-esteem
- Consumerism, Advertising Tricks of the Trade
- Heart Healthy Food Preparation
- Money Management

## **Safe Routes to Schools Initiatives**

- Monthly Meetings: attendees include school representatives, safety resource officer, and TAC representative
- Group is updating the town's TAC safe routes to school maps that represent the conditions of the roads and sidewalks surrounding the school. These should be finalized in the next few weeks and go up on the school's websites

### **Brackett**

- Participates in October International Walk to School Day
- Participates in May Massachusetts Walk and Bike to School Day

### **Dallin**

- Participates in October International Walk to School Day
- Participates in May Massachusetts Walk and Bike to School Day and continues walking throughout the week. Coordinates with the school's Green Team club
- Spring SRTS pedestrian and bicycle safety trainings

### **Hardy**

- Participates in October International Walk to School Day
- Participates in May Massachusetts Walk and Bike to School Day
- Has a large walking/biking populations daily



### **Bishop**

- Participates in October International Walk to School Day
- Participates in May Massachusetts Walk and Bike to School Day

### **Stratton**

- Turkey Trot Walk-to-School Week (week before Thanksgiving).
- Participates in February Winter Walk to School Day.
- Participates in May Massachusetts Walk and Bike to School Day.
- SRTS pedestrian safety training in spring (scheduled for June).
- SRTS walk to Ottoson Middle School for 5th grade students.

### **Peirce**

- Participates in October International Walk to School Day
- Participates in May Massachusetts Walk and Bike to School Day
- November Turkey Trot walk to school day
- April walk to school week
- SRTS pedestrian and bicycle safety trainings
- Conducted the SRTS School Commute survey with a 99% response rate

### **Thompson**

- Participates in October International Walk to School Day
- Participates in May Massachusetts Walk and Bike to School Day
- Encouraged fall "Walking Wednesdays"

**Increased time at the elementary for lunch.** Discussion of schedule among principals and shared research by Thad Dingman.:

- [http://www.npr.org/sections/thesalt/2015/09/24/439487395/kids-who-are-time-crunched-at-school-lunch-toss-more-and-eat-less?utm\\_medium=RSS&utm\\_campaign=us](http://www.npr.org/sections/thesalt/2015/09/24/439487395/kids-who-are-time-crunched-at-school-lunch-toss-more-and-eat-less?utm_medium=RSS&utm_campaign=us)

### **Community / Parents**

The Schools and community were invited to attend a free event in Lexington offering important safety and health tips for children. **Passport to Bike Safety** is sponsored by the Minuteman Safety and Health Collaborative, a partnership of public safety and health care organizations dedicated to preventing injuries among infants and children.

Date: Sunday, September 20, 2015 Time: 9:30 a.m. – 12:30 p.m.

### **Parent Forums this year:**

- The Opioid Crisis: Identifying Community Solutions in Arlington
- The Trans Umbrella – Understanding Trans Identities
- Guiding Good Choices - 4 night series - 3 Different sessions
- Smoking Cessation/ Hypnosis - 2 Sessions

- “The Talk”, Dr Shine - Realistic Strategies to Prevent the Sexual Abuse of Children
- Marijuana Use & The Teenage Brain”Why Medical/Legal does not necessarily = Safe  
Dr Scott Hadland
- Mental Health and Suicide Awareness Night
- Parenting for Success with Less Stress or How to Succeed Without Seceding from Family
- Adolescence is Hard Work -Michael Thompson

***Sanborn Accomplishments 2015-2016***  
**(Updates as of 4/25/16)**

**High School**

- AHS Advisory activity for all grades courtesy of Club 84, our resident anti-smoking champions. They put together a quick survey for students to fill out, which was accompanied by a thoughtful activity about the dangers of smoking, particularly e-cigarettes. The students will tabulate data from this survey and present their findings to AHS administration, the board of health and our State representatives later this Spring.
- Information flyer for all Staff on E-cigarettes
- Handbook updates on Tobacco Use to include E-Cigarettes
- Developed a "commercial" for Club 84 to be played during Club Day Advisory at the end of October.
- Great American Smokeout (11/19/15) - Morning Announcements and Banner hung in the main entrance by stairs going to the Cafeteria
- Social media outreach (facebook, twitter etc...)
- The 84 Club set up a tobacco prevention / intervention table at lunch on Thursday, 12/17
- Club 84 members attended the “Student Peer Leadership” conference in Lexington on 12/8
- Smoking Cessation Classes continue for first time offenders
- Modified and updated our smoking cessation process
- Planning for a Skin Cancer Awareness Day (May)
- 15 AHS students attended the State House on March 16th to celebrate Kick Butts Day
- On, Wednesday, March 16th, 16 students from Club 84 of Arlington High School participated in The84 movement's Kick Butt's Day. The club focuses on fighting Big Tobacco and promoting awareness about the dangers of tobacco, e-cigarettes and other tobacco products. Arlington High has the largest club in the state with over 27 student members and is currently the state leader with the highest number of points (awarded for outreach initiatives). While at the MA State House, the students rallied on the steps, met

with students from over 25 other MA chapters and learned how to speak with legislators. Arlington High students presented to the offices of Senator Ken Donnelly, and Representatives Dave Rogers and Sean Garballey to advocate against Big Tobacco's approach to sell products to youth that are cheap, sweet, and easy to get. Current club projects include an active social media campaign, in-school activities and an e-cigarette research project to help their peers have a healthy future. Club 84 adult advisors are Arlington Youth Health & Safety Coalition Project Coordinator, Karen Koretsky, and AHS teacher, Amanda Camelio.

- Met with Julie Rauseo for Relay For Life in October, AHS assemblies in March, Team drop off's at lunch in cafeteria and Relay for Life in June
- Students directly involved in the AYHSC
- Produce and distribute outreach material on dangers of e-cigarettes in AYHSC newsletter

### **Ottoson Middle School**

- Carlene educated 405 students at the Ottoson Middle School. Many questions were answered on the e-cigarettes and kids today want to be ADVOCATES not REPLACEMENT SMOKERS.
- Designs for Calendar Contest on Big Tobacco targeting youth
- "GUIDING GOOD CHOICES" PARENTING WORKSHOP
  - Fall and Spring Series (3 series of 5 nights each)
- June - help/participate in Relay for Life at the high school

### **Elementary Schools**

- "GUIDING GOOD CHOICES" PARENTING WORKSHOPS (Gr 4 and 5)
  - Fall and Spring Series (3 series of 5 nights each)
- Our elementary health curriculum The Great Body Shop (k-5) provides specific lessons and provides information about tobacco that the children can take home and discuss with their parents. The elementary classes continue to learn how Smoking hurts the Body.
- The fourth grade talked about How the tobacco companies operate in order to target young kids.
- Our Sun Safety education continues to be very popular. This year approximately 468 students will be exposed to the information about 'sun safety'. Children and parents need to be warned about the dangers of sunny days as well as cloudy days. Teaching children important habits now, like seeking shade, applying sunscreen and wearing protective clothing can insure that these habits become routine as they grow older. Making their UV Bracelets are a big hit, and they even say they use them in the upper grades.

## **Community**

- Relay For Life Students in Arlington raised \$56,497 in June 2015
- Smoking Hypnosis Sessions on January 5, 2015 and May 2016
- Students in the community addressing e-cigarettes and working with AYHSC
- Working with the Board of Health on survey results and regulations



## Town of Arlington, Massachusetts

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**7:45 PM Monthly Financial Report. D. Johnson**

**ATTACHMENTS:**

Type	File Name	Description
Reference Material	CFO_Memo_5.6.16.pdf	CFO Memo
Reference Material	Monthly_Summary_for_SC_5.6.16.pdf	Monthly summary
Reference Material	Budget_Tracking_for_SC_5.6.16.pdf	Budget Tracking
Reference Material	Revolving_Exp_for_SC_5.6.16_(1).pdf	Grant Expenditure Report
Reference Material	Revolving_Exp_for_SC_5.6.16_(1).pdf	Revolving Expenditures
Reference Material	Revolving_Rev_for_SC_5.6.16.pdf	Revolving Revenues



***Arlington Public Schools***  
***Business Office***  
***869 Massachusetts Avenue***  
***Arlington, Massachusetts 02476***  
***Telephone 781-316-3511***

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Diane Fisk Johnson, Chief Financial Officer  
djohanson@arlington.k12.ma.us

May 6, 2016

Dear Members of the School Committee:

Attached please find the May 2016 monthly tracking reports, which consist of:

- Monthly Summary Report
- Budget Tracking Report as of May 6, 2016
- Grant Expenditure Report as of May 6, 2016
- Revolving Expenditure Report as of May 6, 2016
- Revolving Revenues as of May 6, 2016

As you know, we experienced a significant expenditure out of our operating budget when the High School elevator malfunctioned. Thankfully, a less snowy winter has helped to offset this to some degree.

The Special Education out of District Tuition line – 83201 is showing a savings of \$290,001, while Contracted Transportation – 83301 is showing a deficit of \$139,989. With these numbers, I am projecting a Special Education Stabilization transfer request of Town Meeting in the amount of \$135,000. I do not feel that it would be prudent to move more funds at this time, since spring tends to be a very active time for new out of district placements and extended evaluations.

Including this transfer request, I am currently projecting a year end deficit of \$227,326, which will be covered by reserves. It remains possible that additional savings may be found, but at this point in the year I feel we are approaching our final number.

Sincerely,

Diane Fisk Johnson

Arlington Public Schools  
Financial Reporting Summary  
as of 5/6/16

	Total FY16 Budget 9.8.15	FY16 Revenues as of 5.6.16	YTD Expenses 5.6.16	YTD Encumb. 5.6.16	Estimate to Completion	Total Estimated Plus Actual Expenditures as of 5.6.16	Variance From Budget	Comments
Grants	2,452,532	2,452,532	1,846,019	76,353	530,160	2,452,532	-	Projecting to Budget
Revolving	3,390,117	1,112,814	921,475	12,397	2,456,245	3,390,117	-	Projecting to Budget
Town Appropriation	53,574,114	53,574,114	43,405,305	3,794,118	6,602,018	53,801,440	(227,326)	Not tracking revenue flow, assumes all arrived
<b>Total School Activity</b>	<b>59,416,763</b>	<b>57,139,460</b>	<b>46,172,798</b>	<b>3,882,868</b>	<b>9,588,423</b>	<b>59,644,089</b>	<b>(227,326)</b>	

Budget Tracking Report As of May 6, 2016

Object Description	Total FY16 Budget 5.6.16	YTD Expenses 5.6.16	YTD Encumb. 5.6.16	Estimate to Completion	Total Estimated Plus Actual Expenditures as of 5.6.16	Variance	Comments
81111 - Administration Salaries & Wages	3,841,665	3,183,118	-	608,141	3,791,259	50,406	estimating under budget
81112 - Teacher Salaries & Wages	29,525,267	22,238,425	-	7,036,404	29,274,829	250,437	estimating under budget
81113 - Custodial Salaries & Wages	1,329,078	1,103,693	-	181,838	1,285,532	43,546	estimating under budget
81114 - Food Service Salaries & Wages	154,818	136,189	-	22,698	158,887	(4,069)	estimating over budget
81115 - Clerical Salaries & Wages	1,638,617	1,486,467	-	222,744	1,709,211	(70,594)	estimating over budget
81116 - Full/Time Teacher Aides Salaries & Wages	2,257,210	1,873,297	-	312,216	2,185,513	71,697	estimating under budget
81117 - Other Full-time Salaries & Wages	2,189,381	1,742,556	-	290,426	2,032,982	156,399	estimating under budget
81118 - Part-time Salaries & Wages	107,699	108,548	-	2,091	110,639	(2,940)	estimating over budget
81119 - Summer Program	140,015	153,929	-	-	153,929	(13,914)	estimating over budget
81120 - Bus Monitors	7,000	14,982	-	2,497	17,479	(10,479)	estimating over budget
81201 - Temporary Salaries & Wages Professional	400,211	381,586	-	49,772	431,358	(31,147)	estimating over budget
81202 - Temporary Salaries & Wages Other	124,900	111,645	-	14,562	126,207	(1,307)	estimating over budget
81203 - Substitute Teachers Day - to- Day	231,409	271,381	-	45,230	316,611	(85,202)	estimating over budget
81204 - Extended Term Sub Teacher	275,724	256,236	-	42,706	298,942	(23,218)	estimating over budget
81206 - Temporary Clerical Help	-	26,955	-	2,000	28,955	(28,955)	estimating over budget
81301 - Overtime/Peakload Requirement	51,000	11,162	-	5,000	16,162	34,838	estimating under budget
81302 - Snow/Ice Removal Custodial	75,000	20,225	-	-	20,225	54,775	estimating under budget
81304 - Maintenance Salaries	489,365	389,727	-	61,721	451,448	37,917	estimating under budget
81305 - Night Watch	20,500	1,876	-	500	2,376	18,124	estimating under budget
81307 - Permit	7,000	12,574	-	2,000	14,574	(7,574)	estimating over budget
81308 - Out of Classification Salary	18,000	5,742	-	1,200	6,942	11,058	estimating under budget
81310 - Call Back	5,000	10,217	-	2,000	12,217	(7,217)	estimating over budget
81312 - Salary Increase Adj. Grants	-	-	-	-	-	-	estimating at budget
81313 - Auto Allowance	21,500	15,274	-	2,500	17,774	3,726	estimating under budget
81314 - Custodial Clothing Allowance	10,000	10,000	-	-	10,000	-	estimating at budget
81316 - Vacation	25,000	44,303	-	5,000	49,303	(24,303)	estimating over budget
81317 - Additional Cleaning	500	-	-	-	-	500	estimating under budget
81318 - Teacher Moving Allowance	1,000	5,685	-	-	5,685	(4,685)	estimating over budget
81320 - Skills Stipend	4,288	1,436	-	300	1,736	2,552	estimating under budget
81322 - Other Stipend	22,950	26,061	-	600	26,661	(3,711)	estimating over budget
81323 - Custodial Athletics	-	7,945	-	3,000	10,945	(10,945)	estimating over budget
81413 - Longevity Teacher	201,204	234,616	-	5,000	239,616	(38,412)	estimating over budget
81414 - Longevity Admin	8,192	2,648	-	1,000	3,648	4,544	estimating under budget
81415 - Longevity Clerical	33,642	23,698	-	1,000	24,698	8,944	estimating under budget
81416 - Longevity Custodial	16,700	26,825	-	-	26,825	(10,125)	estimating over budget
81730 - Pensions	-	1,015	1,085	(2,100)	-	-	expense will be moved
81760 - Clothing Allowance	16,500	10,743	-	-	10,743	5,757	estimating under budget
82103 - Power/Electricity	245,466	657,873	219,790	(300,000)	577,664	(332,198)	expense will be moved
82104 - Natural Gas	696,000	317,591	237,409	500	555,500	140,500	estimating under budget
82403 - Plumbing Services	10,000	9,268	-	1,000	10,268	(268)	estimating over budget
82404 - Roof Repairs	-	7,161	4,230	-	11,391	(11,391)	estimating over budget
82405 - Flooring Supplies/Services	15,000	21,152	290	2,000	23,443	(8,443)	estimating over budget
82407 - Masonry Supplies/ Services	9,500	17,001	3,852	-	20,853	(11,353)	estimating over budget



Budget Tracking Report As of May 6, 2016

Object Description	Total FY16 Budget 5.6.16	YTD Expenses 5.6.16	YTD Encumb. 5.6.16	Estimate to Completion	Total Estimated Plus Actual Expenditures as of 5.6.16	Variance	Comments
82408 - Electrical Services	30,000	26,634	860	1,000	28,493	1,507	estimating under budget
82409 - Grounds/Supplies	-	11,448	-	4,000	15,448	(15,448)	estimating over budget
82410 - Painting Services	20,000	11,492	631	1,000	13,123	6,877	estimating under budget
82411 - Window/Glass Services/Supplies	10,500	4,582	1,606	2,500	8,688	1,812	estimating under budget
82412 - HVAC Contracted Services	140,000	155,809	31,980	5,000	192,789	(52,789)	estimating over budget
82414 - Boiler Services	65,000	25,977	32,770	3,000	61,747	3,253	estimating under budget
82415 - Snow Removal	-	44,063	-	-	44,063	(44,063)	estimating over budget
82420 - Elevator Maintenance/Repairs	40,000	185,962	3,520	5,000	194,482	(154,482)	estimating over budget
82703 - Equipment Rental	70,425	38,096	33,608	1,000	72,704	(2,279)	estimating over budget
82904 - Custodial Supplies/Cleaning Services	250,000	246,601	90,625	-	337,226	(87,226)	estimating over budget
82905 - Extermination Services	6,500	2,775	225	500	3,500	3,000	estimating under budget
82998 - Athletics Overtime/Grey Bills	25,000	28,046	-	(3,046)	25,000	-	expense will be moved
82999 - Miscellaneous Maint Services	25,000	-	-	-	-	25,000	estimating under budget
83101 - Professional & Tech Services	752,858	553,046	217,326	2,000	772,372	(19,514)	estimating over budget
83102 - Legal Services	300,000	85,867	32,048	-	117,915	182,085	estimating under budget
83201 - Tuition to Other Schools	4,955,645	4,330,730	2,296,176	(1,961,263)	4,665,644	290,001	expense will be moved
83301 - Contracted Transportation to and From Scho	971,437	681,748	424,677	5,000	1,111,426	(139,989)	estimating over budget
83302 - Field Trips (including expenses)	3,375	4,241	1,454	4,000	9,695	(6,320)	estimating over budget
83303 - Bus Reimbursement	6,800	5,170	-	-	5,170	1,630	estimating under budget
83402 - Telephone/pagers	37,185	21,368	5,340	1,000	27,707	9,478	estimating under budget
83403 - Advertising	11,065	2,708	-	1,000	3,708	7,357	estimating under budget
83404 - Reproduction/Printing	43,891	6,935	11	2,500	9,446	34,445	estimating under budget
83405 - Postage	950	223	-	200	423	527	estimating under budget
83802 - Environmental Services	7,000	4,762	-	1,000	5,762	1,238	estimating under budget
83803 - Security Services	-	14,574	337	1,000	15,911	(15,911)	estimating over budget
83804 - Athletic Services	80,207	154,063	10,288	(87,534)	76,817	3,390	expense will be moved
83807 - Insurance	40,756	48,088	-	-	48,088	(7,332)	estimating over budget
83808 - Safety Equipment & Testing	-	800	-	-	800	(800)	estimating over budget
84201 - Office Supplies	75,988	70,182	7,824	500	78,506	(2,518)	estimating over budget
84303 - Plumbing Supplies	10,000	21,361	781	500	22,642	(12,642)	estimating over budget
84306 - Carpentry Supplies/Doors	10,562	44,983	1,970	500	47,453	(36,891)	estimating over budget
84308 - Electrical Supplies	35,000	24,145	1,446	500	26,091	8,909	estimating under budget
84312 - HVAC Supplies	7,200	-	-	500	500	6,700	estimating under budget
84321 - Equipment Maintenance	12,292	13,183	1,771	500	15,454	(3,162)	estimating over budget
84325 - Weather/Urgent Repairs	-	11,918	-	-	11,918	(11,918)	estimating over budget
84399 - Miscellaneous Maint Supplies/Materials	5,000	7,793	97	1,000	8,890	(3,890)	estimating over budget
84802 - Motor Vehicle Repair	37,865	52,821	9,419	5,000	67,240	(29,375)	estimating over budget
84803 - Gas & Oil	-	21,227	13,057	-	34,284	(34,284)	estimating over budget
84902 - Food Supplies	12,960	11,986	3,481	-	15,467	(2,507)	estimating over budget
85100 - Educational Supplies	1,739	4,418	-	-	4,418	(2,679)	estimating over budget
85101 - Reproduction supplies - Paper/Toner	110,710	98,825	3,945	1,500	104,270	6,440	estimating under budget
85102 - Testing Materials	24,517	11,867	3,330	500	15,697	8,820	estimating under budget
85103 - Instructional Materials	240,892	327,391	25,256	1,000	353,647	(112,755)	estimating over budget

Budget Tracking Report As of May 6, 2016

Object Description	Total FY16 Budget 5.6.16	YTD Expenses 5.6.16	YTD Encumb. 5.6.16	Estimate to Completion	Total Estimated Plus Actual Expenditures as of 5.6.16	Variance	Comments
85104 - Athletic Supplies	35,960	58,932	6,448	(29,420)	35,960	-	expense will be moved
85106 - Textbooks, Books & Periodicals	174,988	114,861	8,206	1,000	124,067	50,921	estimating under budget
85110 - Instructional Equipment	40,316	14,807	2,692	500	17,999	22,317	estimating under budget
85201 - Medical/Surgical Supplies/Services	15,200	15,152	2,947	-	18,099	(2,899)	estimating over budget
85802 - Computer Supplies	15,419	26,071	3,640	-	29,711	(14,292)	estimating over budget
85803 - Graduation Service/Ceremonies	15,000	4,899	6,569	3,532	15,000	-	estimating at budget
85804 - Computer Software	231,872	264,866	6,860	-	271,726	(39,854)	estimating over budget
85806 - Miscellaneous Supplies	1,400	497	169	-	666	734	estimating under budget
87101 - Business Travel	3,600	3,171	2,182	-	5,353	(1,753)	estimating over budget
87105 - Workshop Stipends/PD Expenses	10,400	2,735	-	-	2,735	7,665	estimating under budget
87106 - Graduate Reimbursements	15,000	8,185	16,195	-	24,380	(9,380)	estimating over budget
87202 - Training Educ Conferences & Attendance	130,092	153,149	12,891	-	166,040	(35,948)	estimating over budget
87301 - Professional Affiliations Membership/Pubs	57,121	36,070	931	-	37,002	20,119	estimating under budget
87601 - Court Judgments/Damage Settlements	102,000	235,500	-	-	235,500	(133,500)	estimating over budget
88501 - Capital Equipment/Furniture	-	61,737	-	-	61,737	(61,737)	estimating over budget
88502 - Computer Network Telecom	720	-	-	-	-	720	estimating under budget
88550 - Computer Equipment/Hardware	20,406	5,941	1,873	-	7,814	12,592	estimating under budget
<b>Grand Total</b>	<b>53,574,114</b>	<b>43,405,305</b>	<b>3,794,118</b>	<b>6,602,018</b>	<b>53,801,440</b>	<b>(227,326)</b>	

Arlington Public Schools  
Revolving Expenditures as of May 6, 2016

Revolving Description	Object Description	Budget	YTD Expenses 5.6.16	YTD Encumb. 5.6.16	Budget Remaining
Tuition In	83101 - Professional & Tech Services	90,000	1,600	-	88,400
	83201 - Tuition to Other Schools	-	5,625	-	(5,625)
<b>Tuition In Total</b>		<b>90,000</b>	<b>7,225</b>	<b>-</b>	<b>82,775</b>
Athletic Fees	81202 - Temporary Salaries & Wages Other	260,000	249,564	-	10,436
<b>Athletic Fees Total</b>		<b>260,000</b>	<b>249,564</b>	<b>-</b>	<b>10,436</b>
Peirce Field Rental	81307 - Permit	22,000	2,886	-	19,114
	83804 - Athletic Services	-	9,706	-	(9,706)
<b>Peirce Field Rental Total</b>		<b>22,000</b>	<b>12,592</b>	<b>-</b>	<b>9,408</b>
Instrumental Music	81112 - Teacher Salaries & Wages	148,265	130,807	-	17,458
	85103 - Instructional Materials	-	1,754	-	(1,754)
<b>Instrumental Music Total</b>		<b>148,265</b>	<b>132,562</b>	<b>-</b>	<b>15,703</b>
Building Rental	81307 - Permit	350,000	137,386	-	212,614
	84321 - Equipment Maintenance	-	21,099	-	(21,099)
	88501 - Capital Equip/Furniture	-	-	11,997	(11,997)
<b>Building Rental Total</b>		<b>350,000</b>	<b>158,485</b>	<b>11,997</b>	<b>179,518</b>
Athletic Ticket Sales	81202 - Temporary Salaries & Wages Other	40,000	-	-	40,000
	83804 - Athletic Services	-	1,534	-	(1,534)
<b>Athletic Ticket Sales Total</b>		<b>40,000</b>	<b>1,534</b>	<b>-</b>	<b>38,466</b>
Menotomy Preschool	81112 - Teacher Salaries & Wages	142,000	122,801	-	19,199
<b>Menotomy Preschool Total</b>		<b>142,000</b>	<b>122,801</b>	<b>-</b>	<b>19,199</b>
Bishop Bus	83301 - Contracted Transportation to and From School	20,000	-	-	20,000
<b>Bishop Bus Total</b>		<b>20,000</b>	<b>-</b>	<b>-</b>	<b>20,000</b>
Foreign Visa	83101 - Professional & Tech Services	325,000	89,050	-	235,950
	83302 - Field Trips (including expenses)	-	13,296	-	(13,296)
	83403 - Advertising	-	421	-	(421)
	84201 - Office Supplies	-	856	-	(856)
	85103 - Instructional Materials	-	9,010	400	(9,410)
	85104 - Athletic Supplies	-	184	-	(184)
	85110 - Instructional Equipment	-	51,482	-	(51,482)
	87202 - Training Educ Conferences & Attendance	-	2,460	-	(2,460)
	88920 - Elementary Outdoor Construction	-	45,700	-	(45,700)
	88945 - Surveys & Tests	-	97	-	(97)
	89203 - Credit Card Charges	-	23,906	-	(23,906)

Arlington Public Schools  
Revolving Expenditures as of May 6, 2016

Revolving Description	Object Description	Budget	YTD Expenses 5.6.16	YTD Encumb. 5.6.16	Budget Remaining
	88501 - Capital Equip/Furniture	-	250	-	(250)
<b>Foreign Visa Total</b>		<b>325,000</b>	<b>236,712</b>	<b>400</b>	<b>87,888</b>
Total		1,397,265	921,475	12,397	463,393

Arlington Public Schools  
Revolving Expenditures as of May 6, 2016

Revolving Description	Object Description	Budget	YTD Expenses 5.6.16	YTD Encumb. 5.6.16	Budget Remaining
Tuition In	83101 - Professional & Tech Services	90,000	1,600	-	88,400
	83201 - Tuition to Other Schools	-	5,625	-	(5,625)
<b>Tuition In Total</b>		<b>90,000</b>	<b>7,225</b>	<b>-</b>	<b>82,775</b>
Athletic Fees	81202 - Temporary Salaries & Wages Other	260,000	249,564	-	10,436
<b>Athletic Fees Total</b>		<b>260,000</b>	<b>249,564</b>	<b>-</b>	<b>10,436</b>
Peirce Field Rental	81307 - Permit	22,000	2,886	-	19,114
	83804 - Athletic Services	-	9,706	-	(9,706)
<b>Peirce Field Rental Total</b>		<b>22,000</b>	<b>12,592</b>	<b>-</b>	<b>9,408</b>
Instrumental Music	81112 - Teacher Salaries & Wages	148,265	130,807	-	17,458
	85103 - Instructional Materials	-	1,754	-	(1,754)
<b>Instrumental Music Total</b>		<b>148,265</b>	<b>132,562</b>	<b>-</b>	<b>15,703</b>
Building Rental	81307 - Permit	350,000	137,386	-	212,614
	84321 - Equipment Maintenance	-	21,099	-	(21,099)
	88501 - Capital Equip/Furniture	-	-	11,997	(11,997)
<b>Building Rental Total</b>		<b>350,000</b>	<b>158,485</b>	<b>11,997</b>	<b>179,518</b>
Athletic Ticket Sales	81202 - Temporary Salaries & Wages Other	40,000	-	-	40,000
	83804 - Athletic Services	-	1,534	-	(1,534)
<b>Athletic Ticket Sales Total</b>		<b>40,000</b>	<b>1,534</b>	<b>-</b>	<b>38,466</b>
Menotomy Preschool	81112 - Teacher Salaries & Wages	142,000	122,801	-	19,199
<b>Menotomy Preschool Total</b>		<b>142,000</b>	<b>122,801</b>	<b>-</b>	<b>19,199</b>
Bishop Bus	83301 - Contracted Transportation to and From School	20,000	-	-	20,000
<b>Bishop Bus Total</b>		<b>20,000</b>	<b>-</b>	<b>-</b>	<b>20,000</b>
Foreign Visa	83101 - Professional & Tech Services	325,000	89,050	-	235,950
	83302 - Field Trips (including expenses)	-	13,296	-	(13,296)
	83403 - Advertising	-	421	-	(421)
	84201 - Office Supplies	-	856	-	(856)
	85103 - Instructional Materials	-	9,010	400	(9,410)
	85104 - Athletic Supplies	-	184	-	(184)
	85110 - Instructional Equipment	-	51,482	-	(51,482)
	87202 - Training Educ Conferences & Attendance	-	2,460	-	(2,460)
	88920 - Elementary Outdoor Construction	-	45,700	-	(45,700)
	88945 - Surveys & Tests	-	97	-	(97)
	89203 - Credit Card Charges	-	23,906	-	(23,906)

Arlington Public Schools  
Revolving Expenditures as of May 6, 2016

Revolving Description	Object Description	Budget	YTD Expenses 5.6.16	YTD Encumb. 5.6.16	Budget Remaining
	88501 - Capital Equip/Furniture	-	250	-	(250)
<b>Foreign Visa Total</b>		<b>325,000</b>	<b>236,712</b>	<b>400</b>	<b>87,888</b>
Total		1,397,265	921,475	12,397	463,393

Arlington Public Schools

**Revolving Revenue Tracking as of May 6, 2016**

Funding Source	Total Budget as of 9.8.16	Revenues Received 5.6.16	Estimate to Completion	Total Estimated Plus Actual Revenues as of 5.6.16	Variance	Comments
Athletic Fees	260,000	269,160	-	269,160	9,160	estimating over budget
Athletics Gate Receipts	40,000	48,726	-	48,726	8,726	estimating over budget
Building Rental	350,000	171,895	178,105	350,000	-	estimating to budget
Foreign Visas	325,000	244,447	80,553	325,000	-	estimating to budget
Instrumental Music Fees	148,265	159,105	-	159,105	10,840	estimating over budget
Other Fees	15,354	-	15,354	15,354	-	estimating to budget
Tuition in/ Group Home	90,000	62,301	27,699	90,000	-	estimating to budget
Peirce Field Rental	22,000	18,225	3,775	22,000	-	estimating to budget
Bishop Bus Fees	20,000	16,820	-	16,820	(3,180)	estimating under budget
Menonomy Program Fees	142,000	122,135	19,865	142,000	-	estimating to budget
<b>Totals</b>	<b>1,412,619</b>	<b>1,112,814</b>	<b>325,351</b>	<b>1,438,165</b>	<b>25,546</b>	



## Town of Arlington, Massachusetts

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**7:55 PM District Goals Draft For 2016-2017 K. Bodie**

**Summary:**

- Cultural Competency Goals

**ATTACHMENTS:**

Type	File Name	Description
▢ Backup Material	Cultural_Profic.SUMMARY-DRAFT12-FINAL_(1).pdf	Cultural Competency
▢ Goals	Draft_Goals_5-10-16_kb_v2.pdf	Draft Goals 5-10-16 kb v2



***Cultural Competency to Influence Behavior, Language and Atmosphere  
in the Arlington Public Schools:  
Proposal for a District Goal for the 2016-2017 School Year and Beyond***

***Important Opportunity to Promote Civility and Prepare Students  
For Their Multi-Cultural World***

***“No one should make the claim of being educated until he or she has learned to live in harmony with people who are different.” .....A.H. Wilson***

**Proposal Summary**

The Town of Arlington and the Arlington Public Schools are becoming more diverse, mirroring the changing demographics of the United States. Meanwhile, the School System staff is predominantly white, with few schools having staff of color. Results of last summer’s focus groups highlighting the prejudice and discrimination students experience and recent racial and anti-Semitic incidents at the Ottoson make this proposal even more urgent. School system staff must serve as informed role models for civility of language and behavior, and have the skills to intervene when discriminatory behavior happens.

Few of us have the necessary knowledge, experience or comfort with those skills. Underlying our inadequate skills is our limited opportunity to examine our own preconceptions about people who look different from us or have dissimilar life experiences, backgrounds or styles. Many individuals have had little or no contact with people from racial or ethnic communities who are different from their own. Numerous studies report that we all have biases we are not aware of regarding other people who are “not like us” in important respects. For example, we all hold positive and negative preconceptions and expectations about people who are elderly, disabled, tall or short, from another part of the country or world, of a racial, religious, ethnic group or income or educational level different from our own.

Labeled “unconscious biases” these preconceptions color our views of others without our even being aware of them. These “unconscious biases” affect our behavior, choice of words and attitude. In many situations a person who is considered a “good fit” for a job is likely to be of the same race and similar background or characteristics as those who interview him/her. Similarly, students who exhibit certain unfamiliar cultural and /or social behaviors or characteristics are often misunderstood and accused of unacceptable actions, and are recipients of negative and prejudicial behavior and language from others.

Often prejudice and discrimination occurs with no malevolent intention but from unconscious bias or discomfort with an issue, or even not knowing what to do. Awareness of one’s own biases in seeing the world and the students in our classrooms is an essential part of cultural proficiency/competency training that can change cultural norms and promote an inclusive atmosphere in schools.

**This proposal urges the School Committee to highlight Cultural Competency as one of the four major Smart Goals in the District Goals for the 2016-2017 school year and beyond.** It addresses the urgent need to prepare administrators and teaching staff to become role models for a school system that respects the equal humanity of all students and respects and brings out the best in colleagues, students and parents.

***Cultural Competency to Influence Behavior, Language and Atmosphere  
in the Arlington Public Schools:  
Proposal for a District Goal for the 2016-2017 School Year and Beyond***

**Proposed District Goal for the 2016-2017 School Year and Beyond**

**Staff Excellence and Professional Development**

The Arlington Public Schools will establish a Cultural Competency Task Force to: address “Unconscious Bias”; coordinate initiatives that are currently underway; and arrange for and initiate Cultural Competency training district-wide for administrators, teachers, staff and students. The Task Force will have a part-time coordinator and will be composed of individuals with diverse voices committed to and experienced with cultural competency.

**Strategic Initiatives:**

1. All administrators and department heads will attend and complete cultural competency/cultural proficiency training by June 2017.

All teachers and staff will attend and complete cultural competency/cultural proficiency training by June 2018.

2. Engage students in building attitudes and behaviors that short-circuit and prevent bullying, and discriminatory actions and language.
3. Recruit, hire, retain diverse staff so that the diversity of the APS staff will increase measurably from the previous year to better reflect the diversity of our student population.

**\* Cultural Competence** is “having an awareness of one’s own cultural identity and views about difference, and the ability to learn and build on the varying cultural and community norms of students and their families. It is the ability to understand the within-group differences that make each student unique, while celebrating the between-group variations that make our country a tapestry. This understanding informs and expands teaching practices in the culturally competent educator’s classroom.” (National Education Association).

**\*\*Unconscious Bias** “refers to the attitudes or stereotypes that affect our understanding, actions, and decisions in an unconscious manner. These biases, which encompass both favorable and unfavorable assessments, are activated involuntarily and without an individual’s awareness or intentional control.

“The implicit associations we harbor in our subconscious cause us to have feelings and attitudes about other people based on characteristics such as race, ethnicity, age, and appearance.

***Cultural Competency to Influence Behavior, Language and Atmosphere  
in the Arlington Public Schools:  
Proposal for a District Goal for the 2016-2017 School Year and Beyond***

“These associations develop over the course of a lifetime beginning at a very early age through exposure to direct and indirect messages. In addition to early life experiences, the media and news programming are often cited origins of implicit associations.

“Everyone possesses unconscious biases, even people with avowed commitments to impartiality such as judges. The implicit associations we hold do not necessarily align with our declared beliefs or even reflect stances we would explicitly endorse. Implicit biases are malleable. Our brains are incredibly complex, and the implicit associations that we have formed can be gradually unlearned through a variety of debiasing techniques.” (Kirwin Institute for the Study of Race and Ethnicity).

The Cultural Competency Subcommittee of the Superintendent’s Diversity Advisory Committee prepared this proposal:

Barbara Boltz, [baboltz32@gmail.com](mailto:baboltz32@gmail.com), 781-648-0179  
Regina Caines, [reginaac@comcast.net](mailto:reginaac@comcast.net), 781-646-3412  
Ann Mathes, [annmathes@aol.com](mailto:annmathes@aol.com), 781-646-8307  
Carmen Medeiros, [carmen.medeiros@rcn.com](mailto:carmen.medeiros@rcn.com), 781-646-3537  
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Allan Schramm, [anschramm@comcast.net](mailto:anschramm@comcast.net), 607-437-5483  
Miriam Stein, [miriam.stein@comcast.net](mailto:miriam.stein@comcast.net), 781-648-0255

## REVISED DRAFT (May 10)

### 2016-2017 DISTRICT GOALS

**GOAL 1: Student Achievement** The Arlington Public Schools (APS) will ensure that every graduate is prepared to enter and complete a post--secondary degree program, pursue a career, and be an active citizen in an ever--changing world by offering a rigorous, comprehensive, standards--based and data--driven K--12 system of curriculum, instruction, and assessment that integrates social, emotional and wellness support.

- 1-1 Identify the essential learning standards and progressions by discipline at all levels and align curriculum and instruction as well as assessments with those standards and progressions. This alignment will support efforts to prepare students for college and career (two-year timeline).
- 1-2 Refine the educational vision and programs of the high school, integrating its core values and identified essential habits of mind, in order to meet the needs of all students to prepare them for college and career in a globally connected world. Space utilization recommendations for the Massachusetts School Building Authority (MSBA) feasibility study for a renovated or rebuilt high school will be based on the refined vision and programs.
- 1-3 Establish a district-wide committee to assess the Student Support Team model, the *Response to Intervention* process and special education support at all levels to recommend changes in the current model to better meet the needs of students needing academic and social-emotional support.
- 1-4 Establish a planning committee to assess the district's strengths and challenges in creating safe and supportive school environments for all students and for providing students with social-emotional skills needed for college and career readiness and to be contributing members of a democratic society.

**Goal 2 - Staff Excellence and Professional Development** the Arlington Public Schools will recruit, hire, retain, and build the capacity of a diverse staff to be excellent teachers and administrators by providing high quality professional development aligned to needs, instructional support, coaching, and an evaluation framework that fosters continuous improvement.

- 2-1 Provide professional development to support the implementation of the new science curriculum in grades 4-5 and the new mathematics curriculum in grades K-1.
- 2-2 Provide teachers and administrators with cultural competency/cultural proficiency professional development opportunities.

2-3 Provide on-going and regular professional development in technology to support teachers in using technology to enhance teaching and learning in their classrooms.

**Goal 3 - Resources, Infrastructure and Educational Environment** The Arlington Public Schools will offer a cost effective education that maximizes the impact of taxpayer dollars and utilizes best practices, academic research, and rigorous self--evaluation to provide students and staff the resources, materials and infrastructure required for optimum teaching and learning in a safe and healthy environment. Strategic Initiatives:

3-1 Complete the Stratton renovation project for the school to reopen in September 2017.

3-2 Complete the design of the Thompson addition.

3-3 Implement the next phase of the Technology Plan.

3-4 Complete modules 1 – 3 in the MSBA process to rebuild or renovate the high school.

**Goal 4 - Operations, Communication and Stakeholder Engagement** The Arlington Public Schools will be run smoothly, efficiently and professionally. The district will operate transparently and engage in effective collaboration and responsive communication with all stakeholders. It will provide timely, accurate data to support financial decision--making, envisioning of the district's future, and long--range planning in partnership with other Town officials. Through these actions it will create broad support for a high quality education system that is the community's most valuable asset. Strategic Initiatives:

4-1 Complete a dashboard of district metrics to provide the community with a quick overview of key metrics of the Arlington Public Schools.

4-2 Increase the diversity of the APS staff over the 2015-2016 staffing levels to better reflect the diversity of our students.

4-3 Implement upgrades to the district's financial software and provide professional development for all users to improve the efficiency of financial operations.



## Town of Arlington, Massachusetts

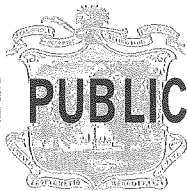
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### 8:15 PM Superintendent Recommendation Gibbs Configuration

#### ATTACHMENTS:

Type	File Name	Description
▢	Recommendations Kathleen_Bodie_s_Recommendation_Gibbs_Configuration__5_12_2016.pdf	Kathleen Bodie's Recommendation Gibbs Configuration

# ARLINGTON PUBLIC SCHOOLS



Office of the Superintendent  
Arlington High School  
P. O. Box 167  
869 Massachusetts Avenue  
Arlington, MA 02476-0002

Telephone  
(781) 316-3500  
Fax  
(781) 316-3509

*May 12, 2016*

To: School Committee

From: Kathleen Bodie, Ed.D.

Re: Recommendation Gibbs Configuration

My recommendation to the School Committee is that the Gibbs School be configured for sixth grade only. The rationale for my recommendation is based on a number of considerations:

- Having all sixth grade students together in their own school presents a unique opportunity for students from seven elementary schools to come together as a class in an environment that can be organized for their needs as they transition from elementary to middle school. Presently, the sixth grade schedule must conform to the schedule that works for all grades at OMS.
- The choice of a sixth grade only school rather than 6-8 grade school eliminates the potential for inequity between two unevenly sized 6-8 grade middle schools.
- Sixth grade students would benefit socially-and emotionally in this key transition year by being in a more personalized learning environment in which there is a narrower age range of students. There is a notable difference between sixth and eighth grade students - that difference in a school can both be beneficial and detrimental.
- A positive result of bringing all students from seven elementary schools together in the middle school is that students will find new friends among the larger pool of students who have similar interests. If there are two smaller middle schools, then the opportunity to meet all of the students in your grade cohort is deferred until high school. Many students know and are friends with students from other schools through the various town activities they have participated in during their elementary years, which is only an asset in the development of class cohort identity. This identity could be better nurtured in a smaller learning environment.
- Research regarding the potential detrimental effect of transitions on academic performance focuses on individual students moving from school to school or district to district. In this situation, the sixth grade would move as a cohort, which would mitigate the effect of moving to another building because they are moving with their friends. The impact of transitions can be prevented by thoughtful planning and communication

*An Equal Opportunity School System with a High Commitment to Diversity*

between the schools. The experience in Needham is that the sixth grade only school provides strong support for students as they transition from elementary school to middle school. The transition to seventh grade is smooth because of the communication and thoughtful planning that occurs between the two schools.

- The Gibbs School is a much more navigable school than Ottoson Middle School, which is a challenging environment for incoming sixth grade students who are transitioning from smaller elementary schools. If the decision was to configure Gibbs as a 6-8 grade school, then two-thirds of the each incoming sixth grade would still experience the challenge of the labyrinthine Ottoson as they adjust to the other challenges of entering middle school.
- Smaller schools encourage a feeling of community, which is important in supporting a positive school culture. In the sixth grade configuration, all sixth grade students would experience a smaller learning environment.
- The incremental costs of a sixth grade school are about half those of replicating a 6-8 grade school primarily because of the number of programs that must be replicated for equity.





## **Town of Arlington, Massachusetts**

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### **8:45 PM EDCO Collaborative Agreement**

#### **Summary:**

RECOMMENDED MOTION: to approve the EDCO Collaborative Articles of Agreement, dated 5.19.2016, as amended by a vote of the EDCO Collaborative Board of Directors 4.28.2016.

RECOMMENDED MOTION: That this Collaborative Agreement shall not be effective until approved by the Member Districts as indicated on the signatory page, and the Massachusetts Board of Elementary and Secondary Education. This Agreement is authorized by a vote of each of the Member Districts and signed by the Chairperson of each Member District. Move to approve Jennifer Susse to sign agreement.

#### **ATTACHMENTS:**

Type	File Name	Description
▣ Document for Approval	Memo_to_SC_4.29.16__EDCO_Motion.docx	Memo from EDCO on motion
▣ Document for Approval	Articles_Amendment_4.28.16.pdf	Articles Amendment 4 28 2016 EDCO
▣ Backup Material	Articles_Signature_Sheet.docx	Article Signature Sheet



To: EDCO Collaborative Member School Committees  
Fr: Colleen Dolan, Executive Director  
Re: EDCO Collaborative Articles of Agreement Amendment  
Date: April 29, 2016

On April 28, 2016, the EDCO Collaborative Board of Directors approved an amendment to the Articles of Agreement dated 5.19.2015. The amendment is proposed as a result of Wellesley Public Schools withdrawal from EDCO June 30, 2016, and includes a change in the notification date for withdrawal from December 30<sup>th</sup> to July 1<sup>st</sup> of the prior year.

There are three changes in the attached amendment, depicted using "track changes:"

1. Article I – Membership - *School Committee for the Wellesley Public Schools* deleted
2. Article X, Withdrawal - #1 – *December 31<sup>st</sup>* replaced with *July 1<sup>st</sup> of the prior year*
3. Approvals: *School Committee for the Wellesley Public Schools* deleted

**RECOMMENDED MOTION: to approve the EDCO Collaborative Articles of Agreement, dated 5.19.2016, as amended by a vote of the EDCO Collaborative Board of Directors 4.28.2016.**

For your information, the following is a summary of EDCO's Articles of Agreement:

#### Articles I - III

- Membership – list of current members
- Mission, Objectives, Focus, Purpose
- Programs and Services

#### Article IV – Governance

- One member per district – voted by SC
- 6 meetings per year
- Board Responsibilities: Provide to SC:
  - Quarterly information
  - Agreement, amendments
  - Budget / tuitions
  - Capital Plan
- Advisory Council

#### Article V – Indemnification

- Board of Directors
- Advisory Council
- Executive Director

#### Article VI – Conditions of Membership

- Entitled to one vote
- Must attend DESE training
- Board members may not be Collaborative admins
- Contribute membership assessment

#### Article VII – Powers and Duties of Board

- Enter into agreements with member districts, non-members, collaboratives to establish mutually beneficial programming or pricing arrangements
- Determine cost effectiveness of programs and services

- Determine cost effectiveness of borrowing
- Approve all expenditures Ensure annual audit is completed and submitted
- Establish subcommittees
- Hire all employees of collaborative
- Borrow money
- Appoint ED, Business admin, Treasurer, RN
- Ensure segregation of duties
- Charge ED with day to day responsibilities, maintenance of website, implementation of policies, evaluate ED
- Charge Business admin with duties consistent with those of town accountant, ensure evaluation of Business admin.
- Evaluate Treasurer annually

#### Article VIII – Financial

- Collaborative Fund:
  - Depository of all monies
  - Treasurer receives and disburses, may invest
  - Board approves all payments (warrants)
- Borrowing, Loans, Mortgages
  - Board may enter into agreements
  - All agreements discussed at open meeting
  - Provide notice to SCs of intent to apply for real estate mortgage
- Surplus Funds:
  - Determined and voted at end of fiscal year
  - Does not include capital, trust funds, prepaid tuition money
  - Board retains no more than 25%, surplus may be
    - Refunded to districts
    - Placed in capital or trust
    - Used to support budget in future years
- Budget
  - ED presents before May 15<sup>th</sup>
  - Board votes by June 15<sup>th</sup>
  - Treasurer certifies and transmits budget and tuition rates by June 30<sup>th</sup>
  - Amendments proposed at open meeting, approved by majority
- Capital –
  - Subject to approval by 2/3 of member districts
  - Supports costs associated with the acquisition, maintenance, and improvement of fixed assets, including real property
  - Deposits approved through budget process
- Collaborative revenue
  - Tuitions
  - Fees for service
  - Membership assessments
    - Basic Assessment – based on grade configuration
    - Enrollment Assessment – based on enrollment on 10/1
  - Gifts, grants, contributions

#### Article IX – Termination

- District may initiate proceedings to terminate EDCO agreement by giving notice to other members and ED at least 12 months before end of current fiscal year
- Two-thirds vote required to initiate termination proceedings
- Process:
  - Audit

- Determine fair market value of assets
- Determine process for disposition of assets
- Determine means to meet liabilities
- Distribute surplus
- Return student records to districts

#### Article X - Withdrawal

- Notify ED by ~~12/31~~ *7/1 of prior year* for 6/30 withdrawal date (Proposed Amendment)
- No entitlement to assets including surplus funds
- Fulfill financial obligations to EDCO Collaborative

#### Article XI – Admitting New Members

- Request in writing 180 days prior to new fiscal year
- Board vote
- Amend Agreement / DESE approval

#### Article XII – Amending Agreement

- Any Board member, district or ED may initiate
- Two readings / Board vote
- Submitted to districts for vote, passes with simple majority

#### Article XIII – Non-discrimination Practices

## **EDCO Collaborative Articles of Agreement**

This agreement replaces the agreement  
dated 6.28.1988.

This agreement becomes effective  
as of the date on the signature page.

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## **PREAMBLE / AUTHORIZATION**

This document constitutes the Collaborative Agreement of EDCO Collaborative, established pursuant to the provisions of Chapter 40, Section 4E of the General Laws of the Commonwealth of Massachusetts and acts or amendments thereof as they may from time to time be enacted by the legislature, and 603CMR 50.00. This Collaborative Agreement shall not be effective until approved by the Member School Committees and Member Charter School Boards as indicated on the signatory page, and the Massachusetts Board of Elementary and Secondary Education. This agreement replaces the agreement dated December 15, 1969 as most recently amended on June 28, 1988, entered into by and between the Member School Committees and Member Charter School Boards listed in Article I (herein, “Member Districts”).

## **DEFINITIONS**

Commissioner – The Commissioner of the Massachusetts Department of Elementary and Secondary Education

Board – Board of Directors of EDCO Collaborative comprised of Superintendents, School Committee Members, or Charter School Board Members voted by Member Districts

EDCO Collaborative Administrator – Member of EDCO Collaborative’s Leadership Team including central office directors (i.e. Executive Director, Associate Executive Director, Business Administrator, Chief Financial Officer, Director of Informational Technology, Director of Seefurth Education Center) and EDCO Collaborative program directors

## **ARTICLE I: MEMBERSHIP**

The membership of EDCO Collaborative as of the effective date of this agreement, includes the School Committees and Charter School Boards from the following districts, as indicated by the signatures of the Chairs of the School Committees and Charter School Boards:

1. School Committee for the Acton Public Schools (until June 30, 2014)
2. School Committee for the Acton-Boxborough Regional School District
3. School Committee for the Arlington Public Schools
4. School Committee for the Bedford Public Schools
5. School Committee for the Belmont Public Schools
6. School Committee for the Boxborough Public Schools (until June 30, 2014)
7. School Committee for the Brookline Public Schools
8. School Committee for the Carlisle Public Schools
9. School Committee for the Concord Public Schools
10. School Committee for the Concord-Carlisle Regional School District
11. School Committee for the Lexington Public Schools

12. School Committee for the Lincoln Public Schools
13. School Committee for the Lincoln-Sudbury Regional School District
14. School Committee for the Newton Public Schools
15. School Committee for the Sudbury Public Schools
16. School Committee for the Waltham Public Schools
17. School Committee for the Watertown Public Schools
18. School Committee for the Weston Public Schools
19. School Committee for the Winchester Public Schools

Colleen Dolan 2/7/2016 4:34 PM

**Deleted:** <#>School Committee for the  
Wellesley Public Schools -

## **ARTICLE II: MISSION, OBJECTIVES, FOCUS, AND PURPOSES**

### **A. Mission of EDCO Collaborative:**

The mission of EDCO Collaborative is to cooperatively develop and deliver high quality and cost-effective programs and services for students, school districts, partner organizations and communities; to improve education through inter-district and inter-agency collaboration; and to enhance equity, intercultural understanding and equal opportunity in education.

### **B. Objectives of EDCO Collaborative:**

1. To provide day programs and other services for students with low-incidence disabilities in the least restrictive environment consistent with MGL c. 40 § 4E and 603 CMR 50.00
2. To provide day programs and services for at-risk students
3. To provide therapeutic services for adults with disabilities in collaboration with the Department of Developmental Services and /or other agencies
4. To offer quality professional learning opportunities to general and special education teachers and administrators, related service providers, School Committees, and Charter School Boards
5. To explore and pursue grants and other funding to support identified needs of the Member Districts and community
6. To offer cooperative and regional programs and/or services to help Member Districts maximize cost efficiency and program effectiveness through a collaborative effort

### **C. Focus of EDCO Collaborative:**

1. Programs and services for students and adults with disabilities and at-risk students
2. Professional learning
3. Pupil transportation
4. Support of initiatives from the Department of Elementary and Secondary Education



5. Cooperative planning and delivery of services to meet the needs of the Member Districts

D. Purpose of EDCO Collaborative:

The purpose of EDCO Collaborative is to provide programs and services for students with disabilities and at-risk students, to provide therapeutic services for adults with disabilities in collaboration with the Department of Developmental Disabilities and / or other agencies, to provide professional learning opportunities to educators based on best practice, to enhance equity, intercultural understanding and equal opportunity in education and to provide other high quality cost-effective services to meet the changing needs of Member Districts. The Collaborative, therefore, exists to conduct educational programs and services which shall complement and strengthen the programs of Member Districts and community partners and increase educational opportunities for children when it is determined that such programs and services can most effectively and economically be provided on a collaborative basis. The foregoing purpose includes the authority of the Collaborative, acting through its Board, to contract with corporations, individuals, associations, agencies, and/or any other entities in order to obtain and provide services for Member Districts. In addition, the Collaborative will continue to increase and expand its level of service in general education, special education, professional learning and training opportunities, research and development of innovative programs, and in any such area determined to be a need by the Member Districts.

Notwithstanding any other provision of these articles, the Collaborative is organized exclusively for educational purposes, as specified in Section 501(c) (3) of the Internal Revenue Code, and shall not carry on any activities not permitted to be carried on by any entity exempt from Federal income tax under Section 501 (c) (3) of the Internal Revenue Code.

No substantial part of the activities of the Collaborative shall be carrying on of propaganda, or otherwise attempting to influence legislation, or participating in, or intervening in (including the publication or distribution of statements), any political campaign on behalf of any candidate for public office.

**ARTICLE III: PROGRAMS AND SERVICES TO BE OFFERED**

To complement the educational programs and services of the Member Districts in a cost-effective manner, EDCO Collaborative will offer the following:

1. Day school programs and related services for students with disabilities
2. Alternative programs for at-risk students
3. Therapeutic services for adults in collaboration with the Department of Developmental Disabilities and/or other agencies
4. Clinical evaluations
5. Professional learning opportunities

6. Financial management services
7. Pupil transportation
8. Other Member District services

The above list is not all-inclusive. The Board, acting at the request of the Executive Director and/or Member Districts, may consider and approve other programs and services to be provided by the Collaborative so long as such programs or services are in the best interest of the Member Districts, and are not inconsistent with M.G.L. c. 40, § 4E and 603 CMR § 50.00, as amended from time to time.

#### **ARTICLE IV: GOVERNANCE**

Each Member District executing this Agreement shall annually appoint the Superintendent of Schools or one School Committee Member or Charter School Board Member as a voting member of the Collaborative Board. An appointee of the Commissioner shall be a voting member of the Collaborative Board.

The Board shall provide overall management and supervision of the Collaborative. No employee of the Collaborative may serve on the Board.

The Board shall meet at least six times each fiscal year. The schedule will be determined by the Board Chairperson in collaboration with the Executive Director. Special meetings may be called for special purposes by the Executive Director with consent of the Board Chairperson or by the Board Chairperson him/herself. Meetings will be posted in accordance with M.G.L. c. 30A §§ 18-25.

A quorum for conducting business shall consist of a simple majority of the Board. A quorum is not needed to close the meeting. In order to pass any motion, a majority vote of Board Members present shall be required, except that a vote to terminate the Collaborative shall be approved in accordance with Article IX of this agreement.

The Executive Director, or designee, will act as Secretary to the Board. The Executive Director shall attend all Board meetings but shall not be entitled to a vote.

The Board shall, annually at the first meeting of the fiscal year, organize itself by electing a Chairperson and Vice-chairperson. The Chairperson may appoint standing committees and /or advisory committees of the Board as will facilitate the work of the Board.

Each Board Member shall be responsible for providing the following information to the representative's Member District in accordance with the provisions of M.G.L. c. 40, § 4E and 603 CMR 50.00, et seq.

1. Quarterly information and updates to the Member District, at an open meeting, on collaborative activities, including, but not limited to, the programs and services provided by the collaborative
2. A copy of the Collaborative agreement and any amendments
3. A copy of the annual budget and tuition rate

4. A copy of the annual report and financial audit
5. Notification of applications for real estate mortgages
6. A copy of any capital plan approved by the Board
7. Any additional information as may be requested by a vote of the Member District
8. Any additional information as may be required in M.G.L. Ch. 40 § 4E, 603 CMR § 50.00, et seq. and any amendments thereto

Using its authority to establish standing committees to advise the Board in its annual business, the Board of the EDCO Collaborative shall establish an Advisory Council to the Board to meet concurrently with the Board and to provide guidance to the Board in its decisions. The Advisory Council to the Board shall consist of a Superintendent, School Committee person or Charter School Board person from each Member District, whoever is not serving currently on the Board, who shall be appointed annually by the Member District. The Advisory Council Member may receive Board materials, participate in Board discussions, and be appointed to Standing Committees of the Board. Advisory Council Members have no voting privileges on the Board.

#### **ARTICLE V: INDEMNIFICATION**

Neither the Executive Director nor any Board Member nor any Advisory Council Member nor any EDCO Collaborative administrator shall be liable to the Collaborative or to any Member District thereof for any act or omission of the Executive Director or any Board or Advisory Council Member or be held personally liable in connection with the affairs of the Collaborative except only liability arising out of his own willful misfeasance, bad faith, gross negligence or reckless disregard of duty to the Collaborative or its Member Districts.

Neither the Executive Director nor any Board Member nor any Advisory Council Member nor any EDCO Collaborative administrator shall be personally liable for any debt, claim, demand, judgment, decree, liability or obligation of any kind of, against, or with respect to the Collaborative or arising out of any action taken or omitted for or on behalf of the Collaborative and the Collaborative shall be solely liable therefore and resort shall be had exclusively to the Collaborative property for the payment or performance thereof and each Board or Advisory Council Member, Member District and any Executive Director shall be entitled to full indemnity and full reimbursement out of Collaborative property, including, without limitation, fees and disbursements of counsel, if, contrary to the provisions hereof, such Board or Advisory Council Member, Executive Director or Member District shall be held personally liable. Any person dealing with the Collaborative shall be informed of the indemnification contained herein and, where the Board deems it appropriate, documents or instruments executed by or by authority of the Board shall contain reference hereto.

The Executive Director and his/her legal representatives and each Board and Advisory Council Member and his/her legal representatives and each Member District and its legal representatives shall be indemnified by the

Collaborative against all liabilities and expenses, exclusive of amounts paid to the Collaborative, including judgments, fines, penalties, amounts paid in settlement and counsel fees, incurred in reasonable settlement of any action, suit or proceeding to which such Board Member, Member District or Collaborative Administrator or his/its legal representatives may be made a party or otherwise involved by reason of his/its capacity as Board or Advisory Council Member, Executive Director, Member District, or Collaborative Administrator except only liabilities and expenses arising out of his/its own willful misfeasance, bad faith, gross negligence or reckless disregard of duty to the Collaborative as final adjudged in such action or, in the event of settlement or termination of such action without final adjudication, as determined by independent counsel for the Collaborative. Said right of indemnification shall be in addition to any other rights to which such Board or Advisory Council Member, Collaborative Director or Administrator or Member District may be entitled as a matter of law or which may be lawfully granted to him/it.

#### **ARTICLE VI: CONDITIONS OF MEMBERSHIP**

Each Member District shall have the following rights and responsibilities as a member of EDCO Collaborative:

1. Each Board Member shall be entitled to a vote, which cannot be delegated to any other individual.
2. Each Board Member must attend training required by the Department of Elementary and Secondary Education as outlined in M.G.L. Ch. 40, § 4E; 603 CMR 50.05 and 603 CMR 50.12(3). Should a Board Member fail to complete the required training within the timelines set in law and regulations, notice will be given to the appointing Member District. Should the Board Member fail to complete the training within a reasonable time frame following notice to the appointing Member District, the Member District shall automatically become an inactive member of the Board, shall not count towards a quorum, and shall not have voting rights on the Board, but shall continue to have all other rights and obligations of membership. The Member District shall become an active Member and voting rights shall be reinstated once the Board Member completes the training or the Member District appoints a new representative.
3. No Board Member shall serve as a Collaborative Administrator or on the board of directors or as an employee of a related for-profit or non-profit organization.
4. No Board Member shall receive an additional salary or stipend for his/her service on the Board.
5. Each Member District shall contribute a membership assessment in accordance with Article VIII.

#### **ARTICLE VII: POWERS AND DUTIES OF THE BOARD AND APPOINTED REPRESENTATIVES TO THE BOARD**

EDCO Collaborative shall exist as a public entity.

The Board shall be vested with the authority to enter into agreements with Member Districts, non-member districts, charter schools or other collaboratives to establish mutually beneficial programs and services or pricing

arrangements.

The Board shall be responsible for the following, consistent with the requirements of law, regulation, and Article VIII of this agreement:

1. Ensuring adherence to this Agreement and progress toward achieving the purpose and objectives set forth in the Agreement
2. Determining the cost-effectiveness of programs and services offered by the Collaborative
3. Determining the appropriateness and cost-effectiveness of any borrowing, loans or mortgage
4. Approving all expenditures, including contracts, borrowing, and the purchase and sale of real estate
5. Ensuring an annual report for the previous fiscal year be prepared and submitted to the Commissioner and Chair of each Member District no later than January 1 of each year
6. Ensuring that an independent financial audit is completed annually and submitted to the Chair of each Member District, the Commissioner, and the State Auditor no later than January 1 of each year
7. The Board may delegate to the Treasurer the causing of an audit. The Board shall have all the powers and duties conferred and imposed upon educational collaborative boards by law and conferred and imposed upon it by this Agreement and such other additional powers and duties as are specified in M.G.L. c. 40, §4E, 603 CMR 50.00 and any amendments thereof, or as may be specified in any other applicable general or special law. The Board may adopt by-laws consistent with law and regulations and with this Agreement to govern the day-to-day operation or other appropriate matters of the Collaborative. If a particular matter is not covered by such a document, then any such matter will be handled, as the Board deems appropriate by a vote of the Board Members present and voting. It is the function and responsibility of the Board to formulate policy for the Collaborative and to ensure compliance with applicable state and federal laws and regulations, including M.G.L. c. 40, § 4E and 603 CMR 50.00. The Board shall review the effectiveness of such policies to ensure currency and appropriateness, and may establish a subcommittee to make recommendations to the Board concerning such policies.
8. The Board may establish subcommittees such as an Executive Subcommittee and a Finance and Administration Subcommittee to expedite the work of the Board and to provide guidance and support in managing the essential functions and business of the Collaborative.
9. The Board shall hire all employees of the Collaborative and ensure that all employees possess the necessary and required credentials and approvals, to the extent applicable, including those required by M.G.L. c. 71, § 38G and 603 CMR 7.00, M.G.L. c. 74 and 603 CMR 4.00, and all acts and regulations amendatory thereof.
10. The Board shall appoint the Executive Director, Business Administrator, Treasurer and at least one registered nurse, and oversee the operation of the Collaborative to the end that the educational needs of students enrolled in Collaborative programs, as well as the goals of any cooperative program of the Collaborative, are

met in an effective and economical way. The Board will ensure there is segregation of duties among the Executive Director, Business Administrator, and Treasurer.

11. The Board shall have the authority to borrow money for any purpose consistent with law, regulations, and Article VIII of this Agreement, including, but not limited to, to meet ongoing payroll obligations, to finance the purchase and/or lease of any real or personal property, including equipment, land and/or a building(s) (including portables), and/or to finance any renovation, reconstruction and/or construction of any real property. The Board shall be responsible for ensuring that any borrowing, loans, or mortgages are cost-effective and necessary to carry out the purposes for which the Collaborative is established, in the best interest of the Collaborative and its Member Districts, and consistent with the terms of this agreement.

12. The Executive Director shall have the day to day responsibility for all activities of the Collaborative, shall be responsible for overseeing all of its programs, shall be responsible for implementing the policies and by-laws, if any, and for developing procedures consistent with the policies of the Board. The Board may delegate the Executive Director to supervise and discipline personnel to the extent permitted by applicable law and regulation. In addition, the Executive Director shall have the authority granted by M.G.L. c.40, §4E and any amendments thereto. The Board shall complete an annual evaluation of the Executive Director in accordance with 603 CMR 50.06(2).

13. The Executive Director shall be charged with maintaining a website for the Collaborative in accordance with M.G.L. c. 40 § 4E. Said website shall include a list of Board Members, copies of Board Meeting minutes, a copy of the Collaborative Agreement and any amendments to the Agreement, a copy of the annual independent audit, a copy of the Annual Report required by 603 CMR 50.08, and contact information for the Collaborative and key Collaborative staff members.

14. The Board shall appoint a Business Administrator subject to M.G.L. Chapter 41, Sec. 52 who shall have such powers and responsibilities determined by the Board in its approved job description. Said duties are similar to those of a town accountant and are consistent with 603 CMR 50.00. The Board shall ensure that an annual evaluation of the Business Administrator occur in accordance with 603 CMR 50.06(3). The Business Manager may not be the Treasurer of the Collaborative.

15. The Treasurer who shall have such powers and responsibilities as determined by the Board and as stipulated in the Board approved job description, consistent with 603CMR 50.00. The Board shall annually evaluate the Treasurer's performance and effectiveness. No Collaborative employee or appointed representative to the Board may serve concurrently as the Treasurer. The Treasurer shall report directly to the Board.

## **ARTICLE VIII: FINANCIAL**

A. Financial Terms:

The Board may enter into contracts to obtain the funds necessary to carry out the purpose for which the Collaborative was established.

The Collaborative is subject to M.G.L. c. 30B for the procurement of goods and services.

B. Collaborative Fund:

1. The Board shall establish and manage a fund to be known as the EDCO Collaborative Fund, herein, “the Fund”.
2. The Fund shall be the depository of all monies paid by Member Districts and non-member districts and all grants, gifts, or contracts from the federal government, state government, charitable foundations, private corporations, or any other source; all such monies shall be paid directly to the Board and deposited in the Fund.
3. The Treasurer, subject to the direction of the Board, shall receive and disburse all money belonging to the Collaborative without further appropriation.
4. The Board must approve all payments through designated signatories voted by the Board.
5. The Treasurer may make appropriate investments of funds of the Collaborative not immediately necessary for operations, consistent with M.G.L. c. 44, § 55B.

C. Borrowing, Loans, and Mortgages:

The Board may authorize the borrowing of funds or enter into short-term or long-term agreements or mortgages, and acquire or improve real property to support Collaborative operations, subject to the following procedures:

1. All borrowing, loans, and mortgages shall be discussed at a public meeting of the Board.
2. The Board shall investigate options related to the terms of borrowing, loans, and mortgages in order to determine that the terms related to any borrowing, loans and mortgages are the most favorable available at the time of the application.
3. The Board shall be responsible for ensuring that the borrowing, loans, and mortgages are necessary to carry out the purposes for which the Collaborative is established, in the best interest of the Collaborative and its Member Districts and consistent with the terms of this agreement.
4. In the event that such borrowing, loan or mortgage is for the acquisition or improvement of real property:
  - a. The Board shall discuss its intent to apply for a real estate mortgage at a public meeting of the Board prior to the meeting of the Collaborative Board at which the final vote is taken.
  - b. The Board shall provide notice to each Member District within thirty (30) calendar days of applying for real estate mortgages.
  - c. The Board shall approve such action by a majority vote.

#### D. Surplus Funds:

Unexpended general funds, as defined in 603 CMR 50.00, at the end of the fiscal year plus any previous year's surplus funds, as determined through the financial statements, will be considered cumulative surplus. (603 CMR 50.07 (9)) The determination of cumulative surplus shall not include funds deposited in a capital reserve as provided for in 603 CMR 50.07(10), funds deposited in trust in accordance with M.G.L. c. 32B, § 20, and any amounts prepaid for tuition or services in accordance with M.G.L. c. 40, § 4E.

1. The Board will retain no more than 25 percent in cumulative surplus, in accordance with 603 CMR 50.03(5)(b)10.
2. On an annual basis, after the Board has discussed the audit results of the previous fiscal year, the Board shall determine and approve, by majority vote, the final dollar amount of the cumulative surplus.
3. The Board shall determine whether such final dollar amount of surplus funds is within the established 25 percent limit, and whether the funds will be retained by the Collaborative or whether all or some portion will be refunded to the Member Districts or credited to support programs and services offered to Member Districts.
4. Retained surplus may be used to support the budget in future years at the discretion of the Board.
5. Surplus funds will be distributed in proportional shares using the *Enrollment Assessment* formula articulated under Annual Member Assessment.

#### E. Development of the Collaborative Budget:

The Board shall annually determine the Collaborative budget consistent with the timelines, terms, and requirements in M.G.L. c. 40, § 4E, regulations promulgated by the Board of Elementary and Secondary Education, and this agreement.

By May 15 of each year, the Executive Director shall propose a budget for the upcoming fiscal year to the Board. The Board shall hold a public hearing on the proposed budget prior to its adoption at a public meeting. The Board shall adopt the final budget by an affirmative majority vote at a subsequent meeting no earlier than ten (10) working days after the Board meeting at which the Collaborative budget was first proposed but no later than June 15 of the preceding fiscal year. Adoption of the budget shall require a majority vote Board.

1. The proposed budget shall contain all planned financial activity for the upcoming fiscal year.
2. Expenditures from grant funds, trust funds and other funds not designated as general funds that by law may be expended by the Board without further appropriation shall be segregated in the budget.
3. The proposed budget shall be classified into such line items as the Board shall determine.
4. Capital: Capital is defined as fixed assets, including real property, with a unit cost of \$5,000 and a useful life of one year or more, debt payments and deposits into capital reserve. All capital costs to support collaborative operations will be included in the budget. Capital costs will be included in the calculation of the annual membership assessments, tuition rates, or fees for services, depending on the program(s) which



the capital cost(s) will benefit.

The Board may create a capital reserve fund to support costs associated with the acquisition, maintenance, and improvement of fixed assets, including real property, pursuant to a capital plan.

- a. The establishment of a capital reserve fund shall be subject to the approval of two-thirds of the Member Districts.
- b. Deposits into the capital reserve shall be proposed and approved through the budget process, based on needs determined in the capital plan.
- c. In the event that the purpose for which the capital reserve was created requires modification, the collaborative Board shall revise its capital plan and provide notice to all member districts. If the member district does not vote to disapprove the revised capital plan within a 45-day period, that member district shall be deemed to have approved the revised capital plan. Two-thirds (2/3) approval of the Member Districts is required to revise the capital plan.
- d. By an affirmative vote of 2/3 of the Board members, the Board may vote to charge a capital assessment for capital costs not funded through the above process or not funded from available capital reserves. This capital assessment will be determined using the Enrollment Assessment formula previously articulated below under Annual Member Assessment.

Revenues of the Collaborative shall be derived from the following sources:

F. Program Tuition: The tuition for each program shall be determined based on the projected enrollment in each program, and the cost of operating the program including salaries, benefits, overhead, and fixed costs, and program supplies and materials. Cost estimates are divided by the projected number of students to determine tuition rate. Rates are recommended by the Executive Director and approved by the Board.

Non-member districts will be charged a surcharge, not to exceed twenty (20) percent over the cost for Member Districts, to support administrative and overhead costs. The Board may waive or decrease the percentage of the surcharge or fee charged to non-member districts when doing so is determined to be in the best interest of the Collaborative.

G. Annual Membership Assessment: Member Districts shall, on July 1 of each year, be assessed an amount determined annually by the Board to offset a portion of the administrative and overhead costs of the Collaborative. The annual membership assessment will be determined using two parts. Part one is entitled *Basic Assessment* and is assigned based on school district grade configuration i.e., K-8, K-12, 9-12. It is used to offset the cost of services such as administrative roundtables. The second part entitled *Enrollment Assessment* is a formula based on the total number of students enrolled in the Member District as of October 1 of the prior calendar year (as published on the Department of Elementary and Secondary Education website, "Enrollment Data"). It is used to offset the cost of providing services such as professional learning opportunities. The two parts are added

together to determine the total annual membership assessment.

H. Fees for Services: Fees for services offered by the Collaborative, as determined by the Executive Director and approved by the Board, shall be assessed to Member and Non-member districts. Fees for services shall be determined based on the projected number of users and the cost of providing services including salaries, benefits, overhead, and fixed costs, and program supplies and materials. Non-member districts will be charged a surcharge, not to exceed twenty (20) percent over the cost for Member Districts, to support administrative and overhead costs. The Board shall establish the surcharge or fee annually based on the total administrative and overhead cost of the Collaborative and may waive or decrease the percentage of the surcharge or fee when doing so is determined to be in the best interest of the Collaborative.

I. Gifts, Grants and Contributions: The Board may, from time to time, accept gifts, grants or contributions from governmental and private sources, whether in cash or in kind, which will further the purposes of the Collaborative. Revenues and expenses from grants and contracts are included in the budget presented to the Board for approval, i.e., contract with the Department of Developmental Disabilities to provide therapeutic services for adults. The Treasurer shall certify and transmit the budget and the tuition rates, membership assessment and fees-for-service for the upcoming fiscal year to each Member District not later than June 30 of the preceding fiscal year.

1. Member Districts and non-member districts shall be invoiced monthly for tuitions and fees for service.

Payments are due within thirty (30) days of receipt of the invoice.

2. Member Districts shall be invoiced annually for the membership assessment. Payments are due within sixty (60) days.

3. Procedure for Amending the Budget: In the event it becomes necessary to amend the budget, the following procedure shall apply:

a. All budget amendments shall be proposed at a public meeting of the Board, and must be approved by a majority vote of the Board to take effect. Budget amendments shall be proposed as needed. When the need for a budget amendment is determined, the amendment will first be proposed by EDCO Collaborative administration to the Finance and Administration Subcommittee for consideration and a recommendation to the full Board. Amendments and the recommendation of the Finance and Administration Subcommittee will be presented for a Board vote at the next Board meeting.

b. Any amendment to the budget that results in an increase in the tuition rates, the membership assessment or fees-for-service shall adhere to the following procedures:

i. All Board members shall, within ten (10) working days of the public meeting at which the amendment was first proposed, report to their Member Districts the content of the proposed

amendment.

ii. All amendments shall be voted on by the Board at a second public Board meeting no earlier than thirty (30) working days after the Board meeting at which the amendment was first proposed; adoption shall require a majority vote.

iii. The Treasurer shall certify and transmit the amended tuition rates, membership assessment and fees-for-service to each Member District not later than ten (10) working days following the affirmative vote of the Board.

c. The Board has the authority to reduce tuition rates, membership assessment, and fees-for-service to Member Districts and non-member districts when doing so is determined to be in the best interest of the Collaborative.

4. No part of the net earnings of the collaborative shall inure to the benefit of any member of the Board, Collaborative Administrators, or any private individual (except that reasonable compensation may be paid for services rendered to or for the Collaborative by a private individual who is not a Board Member or Collaborative Administrator). No Board Member or Collaborative Administrator shall be entitled to share in the distribution of any of the assets upon dissolution of the Collaborative.

#### **ARTICLE IX: METHOD OF TERMINATION**

A Member District may request that the Board initiate proceedings to terminate the EDCO Collaborative agreement by giving notice to all other Member Districts and the executive director at least twelve (12) months before the end of the current fiscal year.

Within thirty (30) days of a request that the Board initiate termination proceedings, the Board shall discuss the request to terminate the collaborative and determine next steps. A two-thirds (2/3) vote of the Board is required in order to initiate termination proceedings. Should the Board vote to initiate termination proceedings, notice must be provided to all Member Districts within ten (10) working days of such vote.

Prior to termination, the Board shall:

1. Cause a final fiscal audit of the Collaborative to be performed, including an accounting of all assets and liabilities (debts and obligations) of the Collaborative and proposed disposition of the same. A copy shall be made available to each Member District and to the Department of Elementary and Secondary Education.
2. Determine the fair market value of all assets of the Collaborative.
3. Determine the process for appropriate disposition of state and federal funds, equipment, and supplies.
4. Determine which Member District(s) will maintain fiscal, employee, and program records.
5. Determine the means for meeting all liabilities (debts and obligations) of the Collaborative, including obligations for post-employment benefits.
6. The Collaborative must meet all liabilities before any monies are distributed to the Member Districts.

7. Distribute surplus or reserve funds in proportional shares using the *Enrollment Assessment* formula previously articulated above under Annual Member Assessment.
8. Return individual student records to their respective school district.
9. Assets shall be sold and monies distributed in proportional shares using the *Enrollment Assessment* formula previously articulated above under Annual Member Assessment.
10. The Executive Director shall notify the Department of Elementary and Secondary Education in writing at least one hundred eighty (180) days before such termination.
11. The Board shall notify the Department of Elementary and Secondary Education of the official termination date and submit documentation required by 603 CMR 50.11 to the Department.

#### **ARTICLE X: METHOD OF WITHDRAWAL**

1. A Member District may withdraw from the Collaborative as of July 1st in any year provided that such district provides written notice to the Executive Director of the Collaborative and the Board of such intent by July 1st of the prior year with an effective date of July 1st for the withdrawal. Upon receipt of such notice, the Collaborative Agreement must be amended (see Article XII) and approved, first, by the Board, then, by a majority of the Member Districts, and finally, by the Board of Elementary and Secondary Education, and provided that the Board of Elementary and Secondary Education has approved the withdrawal by April 30th of the fiscal year in which the withdrawal is to occur.
2. Written notification of a Member District's intent to withdraw from the Collaborative at the end of a fiscal year shall include the following:
  - a. Notification addressed to the chair of the Board and the Executive Director that the Member District has voted to withdraw from the Collaborative with the effective date of withdrawal; and
  - b. A copy of the minutes from the School Committee or Charter School Board meeting at which the Member District voted to withdraw from the Collaborative.
3. An amendment to this Agreement shall be prepared to reflect changes in the Agreement caused as a result of the change in membership of the Collaborative.
4. Upon withdrawal, a former Member District shall not be entitled to any assets or a portion of any assets of the Collaborative, including any surplus funds that may have been carried over from prior years and any reserve funds that may have been established by the Board.
5. The withdrawing Member District must fulfill all of its financial obligations and commitments to the Collaborative.
6. A School Committee or Charter School Board that has withdrawn from the Collaborative will continue to be

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liable to the Collaborative for its proportional share of liabilities and any debts, claims, demands, or judgments against the Collaborative, incurred during said School Committee's or Charter School Board's membership. Such proportional share is determined by the *Enrollment Assessment* formula previously articulated above under Annual Member Assessment.

7. Upon withdrawal, the withdrawing Member District will be reimbursed any funds prepaid to the Collaborative by the Member District for tuition or services under M.G.L. c. 40, § 4E.

8. The withdrawal of any Member District(s) at any time shall not affect the status of this Agreement and the same shall remain in full force and effect until specifically changed or amended consistent with Article XII.

9. If, after the withdrawal of a Member District (s), less than two Member Districts remain, the Collaborative Board will initiate termination proceedings as provided in Article IX.

#### **ARTICLE XI: PROCEDURE FOR ADMITTING NEW MEMBER DISTRICTS**

Any School Committee or Charter School Board may seek to become a Member District of the Collaborative upon a majority vote of the Board and provided that the Collaborative Agreement is amended (see Article XII) and approved by a majority of the Member Districts and the Board of Elementary and Secondary Education.

1. At least 180 days prior to the beginning of a new fiscal year, the prospective Member District shall submit in writing to the chair of the Board and the Executive Director its request to join the Collaborative.

2. Upon receipt of the prospective member district's request to join, the Board will consider the request.

3. Upon a majority affirmative vote of the Board, this Agreement shall be amended to add the new Member District.

4. The votes for approval may provide for the deferral of the admission of a new Member District until July 1 of the subsequent fiscal year.

5. The admission of a new Member District to the Collaborative shall become effective only after the execution and delivery by the current Member Districts and the applicant School Committee or Charter School Board of an amendment to this Agreement agreeing to be bound by all the terms and conditions thereof, and approval by the Board of Elementary and Secondary Education.

6. A School Committee or Charter School Board may be admitted to the Collaborative as of July 1st of any fiscal year provided that all required approvals, including that of Member Districts, and the Board of Elementary and Secondary Education, are obtained by the preceding April 30th of the fiscal year prior to the fiscal year in which the new Member District is to be admitted to the Collaborative. If all steps for admission have been completed with the exception of approval of the Board of Elementary and Secondary Education, the new Member District may participate in meetings of the Board and receive other benefits of membership as determined by the Board, except that the new Member District may not vote on any matter.

7. Following the approval for admission to the Collaborative and continuing until the actual date of such admission, the School Committee or Charter School Board may designate a non-voting representative to the Board.

#### **ARTICLE XII: PROCEDURE FOR AMENDING THE AGREEMENT**

This Agreement may be amended from time to time as needed, pursuant to the following procedure:

1. Any Member District, Board Member, or the Collaborative Executive Director may initiate a proposal for amendment of this Agreement.
2. The proposed amendment shall be presented in writing to the Secretary of the Board no less than ten (10) days prior to a meeting of the Board at which it shall first be read.
3. The proposed amendment shall be read a second time at the regular meeting next subsequent to its first majority reading, at which time it may be approved by a vote of the Board Members present and voting.
4. If approved by the Board, the proposed amendment shall then be submitted to Member Districts. If approved by a simple majority of Member Districts, the proposed amendment shall be submitted for approval to the Board of Elementary and Secondary Education. If approved by the Board of Elementary and Secondary Education, the proposed amendment shall become effective.

#### **ARTICLE XIII: NON-DISCRIMINATION PRACTICES**

EDCO Collaborative does not discriminate on the basis of race, sex, color, religion, sexual orientation, gender identity, age, disability or national or ethnic origin in the administration of its educational policies, administrative policies, scholarship or loan programs, athletic and other school administered programs or in employment. The Board's policy of nondiscrimination will extend to students, staff, the general public, and individuals with whom it does business.

This Collaborative Agreement shall not be effective until approved by the Member Districts as indicated on the signatory page, and the Massachusetts Board of Elementary and Secondary Education. The Agreement is authorized by a vote of each of the Member Districts and signed by the Chairperson of each Member District.

**APPROVALS:**

Date of first reading: 3.1.2013

Date of second reading: 3.5.2013

Date approved by Collaborative Board of Directors: 6.12.2014

Date amended by the Collaborative Board of Directors: 11.13.2014

Approved by:

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT

Date\_\_\_\_\_

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE ARLINGTON PUBLIC SCHOOLS

Date\_\_\_\_\_

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE BEDFORD PUBLIC SCHOOLS

Date\_\_\_\_\_

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE BELMONT PUBLIC SCHOOLS

Date\_\_\_\_\_

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE BROOKLINE PUBLIC SCHOOLS

Date\_\_\_\_\_

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE CARLISLE PUBLIC SCHOOLS

Date\_\_\_\_\_

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE CONCORD PUBLIC SCHOOL

Date\_\_\_\_\_

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE CONCORD-CARLISLE REGIONAL SCHOOL DISTRICT

Date\_\_\_\_\_

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE LEXINGTON PUBLIC SCHOOLS

Date\_\_\_\_\_

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE LINCOLN PUBLIC SCHOOLS

Date\_\_\_\_\_

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CHAIRPERSON - SCHOOL COMMITTEE FOR THE LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT

Date\_\_\_\_\_

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CHAIRPERSON - SCHOOL COMMITTEE FOR THE NEWTON PUBLIC SCHOOLS

Date\_\_\_\_\_

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CHAIRPERSON - SCHOOL COMMITTEE FOR THE SUDBURY PUBLIC SCHOOLS

Date\_\_\_\_\_

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CHAIRPERSON - SCHOOL COMMITTEE FOR THE WALTHAM PUBLIC SCHOOLS

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CHAIRPERSON - SCHOOL COMMITTEE FOR THE WATERTOWN PUBLIC SCHOOL

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CHAIRPERSON - SCHOOL COMMITTEE FOR THE WESTON PUBLIC SCHOOLS

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CHAIRPERSON - SCHOOL COMMITTEE FOR THE WINCHESTER PUBLIC SCHOOLS

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APPROVED BY THE MASSACHUSETTS BOARD OF ELEMENTARY AND SECONDARY EDUCATION:

\_\_\_\_\_  
COMMISSIONER OF ELEMENTARY AND SECONDARY EDUCATION



This Collaborative Agreement shall not be effective until approved by the Member Districts as indicated on the signatory page, and the Massachusetts Board of Elementary and Secondary Education. The Agreement is authorized by a vote of each of the Member Districts and signed by the Chairperson of each Member District.

**APPROVALS:**

Date of first reading: 3.28.2016

Date of second reading: 4.28.2016

Date approved by Collaborative Board of Directors: 4.28.2016

Approved by:

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE ACTON-BOXBOROUGH REGIONAL  
SCHOOL DISTRICT

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CHAIRPERSON - SCHOOL COMMITTEE FOR THE ARLINGTON PUBLIC SCHOOLS

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE BEDFORD PUBLIC SCHOOLS

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE BELMONT PUBLIC SCHOOLS

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE BROOKLINE PUBLIC SCHOOLS

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE CARLISLE PUBLIC SCHOOLS

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE CONCORD PUBLIC SCHOOL

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE CONCORD-CARLISLE REGIONAL  
SCHOOL DISTRICT

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE LEXINGTON PUBLIC SCHOOLS

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE LINCOLN PUBLIC SCHOOLS

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE LINCOLN-SUDBURY REGIONAL  
SCHOOL DISTRICT

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE NEWTON PUBLIC SCHOOLS

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE SUDBURY PUBLIC SCHOOLS

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE WALTHAM PUBLIC SCHOOLS

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE WATERTOWN PUBLIC SCHOOL

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE WESTON PUBLIC SCHOOLS

\_\_\_\_\_  
CHAIRPERSON - SCHOOL COMMITTEE FOR THE WINCHESTER PUBLIC SCHOOLS

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APPROVED BY THE MASSACHUSETTS BOARD OF ELEMENTARY AND SECONDARY EDUCATION:

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COMMISSIONER OF ELEMENTARY AND SECONDARY EDUCATION





## **Town of Arlington, Massachusetts**

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**8:55PM Superintendent's Report. K. Bodie**



## **Town of Arlington, Massachusetts**

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### **9:10 PM Consent Agenda**

#### **Summary:**

- Warrant for Approval # Warrant Number 16163 Total Warrant Amount \$404,104.79, Dated 4/28/2016
- Approval of Draft Minutes: Regular School Committee Meeting, April 28, 2016 and School Committee/School Enrollment Task Force Meeting Joint minutes
- Approval of The E. Nelson Blake Book Award for its annual award given to the top 10 students with the highest GPA. The recipients will not be aware of this award until Thursday, June 2, 2016 when the presentation will be made at Awards night by the Chair of the Arlington School Committee.

#### **ATTACHMENTS:**

Type	File Name	Description
▢ Warrant	warrant_16163.pdf	Warrant 16163 4 28 2016
▢ Minutes	04_28_2016_Agenda_for_School_Committee_minutes_draft_use_bhm.pdf	04 28 2016 Draft Minutes for Approval

# APPROVAL OF ACCOUNTS PAYABLE

SC

I / We certify that there is due to the vendors named within this Accounts Payable Warrant the amount set against their respective names, in payment for services performed to date.

Warrant Number	16163	Total Warrant Amount	\$404,104.79
Dated	4/28/16		

## STATEMENT MADE UNDER THE PENALTIES OF PERJURY

Diane Fish Johnson 4/28/16  
Superintendent of Schools / Chief Financial Officer

J. Huelman 4/28/16  
School Committee

Cathy Paul 4.28.16  
School Committee

D. Schmitt 4/28/16  
School Committee

Yond Kuo 4/28/16  
School Committee

# TOWN OF ARLINGTON



PRELIMINARY

TOWN OF ARLINGTON

SC

DATE: 04/28/2016      WARRANT: 16163      AMOUNT: \$ 404,104.79

PAY TO EACH OF THE PERSONS NAMED IN THE ATTACHED WARRANT THE  
SUMS SET AGAINST THEIR RESPECTIVE NAMES, AMOUNTING IN THE  
AGGREGATE, AND CHARGE THE SAME TO APPROPRIATIONS OR ACCOUNTS  
INDICATED.

TOWN MANAGER

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COMPTROLLER

\_\_\_\_\_

\_\_\_\_\_

# TOWN OF ARLINGTON



## PRELIMINARY DETAIL INVOICE LIST

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 16163 04/28/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
27354	A TO Z FOODS 1 03034309 835001	00000	660516	INV	04/28/2016	752933 280.00 Invoice Net 280.00	245135		
27354	A TO Z FOODS 1 03034309 835001	00000	660516	INV	04/28/2016	752934 231.00 Invoice Net 231.00	245136		
				CHECK TOTAL		511.00			-----
29761	A-OK LOCK & SECURITY 1 02036960 84306 4220	00001	688816	INV	04/28/2016	5292 3,000.00 Invoice Net 3,000.00	245218		
29761	A-OK LOCK & SECURITY 1 02016960 84306 4220	00001	688816	INV	04/28/2016	5293 650.00 Invoice Net 650.00	245224		
				CHECK TOTAL		3,650.00			-----
70045	ACTION LOCK & KEY INC. 1 02756960 84306 4220	00000	653816	INV	04/28/2016	44978 753.50 Invoice Net 753.50	245262		
				CHECK TOTAL		753.50			-----
23935	ADCARE ED. INSTITUTE, 1 02456575 87202 2357	00000	7696116	INV	04/28/2016	QYNHFCPBLLD 35.00 Invoice Net 35.00	245112		
23935	ADCARE ED. INSTITUTE, 1 02456575 87202 2357	00000	7696116	INV	04/28/2016	LSNZWBD8H4K 35.00 Invoice Net 35.00	245114		
				CHECK TOTAL		70.00			-----
19606	ALL TRUCK AND EQUIPMEN 1 02816970 84802 3300	00000	7696416	INV	04/28/2016	88384 229.92 Invoice Net 229.92	244459		
				CHECK TOTAL		229.92			-----
70131	AMERICAN ALARM & COMMU 1 02016960 83803 4225	00000	652816	INV	04/28/2016	531714A 935.91 Invoice Net 935.91	245265		
				CHECK TOTAL		935.91			-----
31856	AQUA BARRIERS, INC. 1 02036960 82404 4220	00000	688916	INV	04/28/2016	22314 1,141.55 Invoice Net 1,141.55	245263		
31856	AQUA BARRIERS, INC. 1 02036960 82404 4220	00000	688916	INV	04/28/2016	22319 1,064.32 Invoice Net 1,064.32	245264		
				CHECK TOTAL		2,205.87			-----
70226	ARLINGTON GLASS AND SC	00000	7696216	INV	04/28/2016	5029	244460		



# TOWN OF ARLINGTON



## PRELIMINARY DETAIL INVOICE LIST

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 16163 04/28/2016

VENDOR	G/I	ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1	02816970 84802	3300		TRANS ED	VEHICLE RE	80.00			
					Invoice Net		80.00			
					CHECK TOTAL		80.00			-----
74880	ARLINGTON SWIFTY PRINT	00000 11098116	INV	04/28/2016			131773	245048		
	1 1952 84000	TRANSCRIPT MISC EXPEN					61.24			
		Invoice Net					61.24			
74880	ARLINGTON SWIFTY PRINT	00000 682616	INV	04/28/2016			132562	245245		
	1 02666920 83404 1410	BUS OFFICE PRINTING					2,523.30			
		Invoice Net					2,523.30			
					CHECK TOTAL		2,584.54			-----
31279	ASARI, SATOSHI	00000	INV	04/28/2016			9353	245099		
	1 02026633 83804 3510	ATH/VOLLEY ATHLETIC					134.00			
		Invoice Net					134.00			
					CHECK TOTAL		134.00			-----
70324	BAKER & TAYLOR	00002 10927316	INV	04/28/2016			5014057734	244732		
	1 02016563 85106 2410	LIBRARY/ME TEXTBOOKS					737.27			
		Invoice Net					737.27			
					CHECK TOTAL		737.27			-----
24583	BAYSTATE INTERPRETERS,	00000 7666516	INV	04/28/2016			292767	244461		
	1 02456857 83101 2330	SPED CONTR PROF TECH					1,024.52			
		Invoice Net					1,024.52			
					CHECK TOTAL		1,024.52			-----
15609	WALKER, INC	00000 7667716	INV	04/28/2016			037562	244462		
	1 02456848 83201 9300	TUITION DY TUITION					2,888.55			
		Invoice Net					2,888.55			
15609	WALKER, INC	00000 7676316	INV	04/28/2016			037563	244463		
	1 02456848 83201 9300	TUITION DY TUITION					5,776.89			
		Invoice Net					5,776.89			
					CHECK TOTAL		8,665.44			-----
20306	PAGLIUCA JOSEPH	00000 7677916	INV	04/28/2016			5675	244667		
	1 02456800 83302 2440	PK-SPED FIELD TRIP					400.00			
		Invoice Net					400.00			
					CHECK TOTAL		400.00			-----
31086	BLACK DIAMOND LANDSCAP	00000 462816	INV	04/28/2016			140498	245296		
	1 02066960 82415 4210	BLDG MAINT SNOW REMOV					1,024.16			
	2 02126960 82415 4210	MAINT SERV SNOW REMOV					1,024.16			
	3 02156960 82415 4210	FACILITIES SNOW REMOV					1,024.20			
	4 02186960 82415 4210	FACILITIES SNOW REMOV					1,024.16			
	5 02216960 82415 4210	STR/MAINT SNOW REMOV					1,024.16			
	6 02246960 82415 4210	INSPECTION SNOW REMOV					1,024.16			
		Invoice Net					6,145.00			

# TOWN OF ARLINGTON



## PRELIMINARY DETAIL INVOICE LIST

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 16163 04/28/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
31086	BLACK DIAMOND LANDSCAP	00000	462816	INV	04/28/2016	140397	245298		
	1 02066960 82415 4210		BLDG MAINT	SNOW REMOV		512.08			
	2 02126960 82415 4210		MAINT SERV	SNOW REMOV		512.08			
	3 02156960 82415 4210		FACILITIES	SNOW REMOV		512.14			
	4 02186960 82415 4210		FACILITIES	SNOW REMOV		512.08			
	5 02216960 82415 4210		STR/MAINT	SNOW REMOV		512.04			
	6 02246960 82415 4210		INSPECTION	SNOW REMOV		512.08			
			Invoice Net			3,072.50			
			CHECK TOTAL			9,217.50			-----
22234	THE BOOK RACK	00001	11117216	INV	04/28/2016	713	244550		
	1 02126506 85106 2410		ELEM EDUC	TEXTBOOKS		22.50			
			Invoice Net			22.50			
22234	THE BOOK RACK	00001	11119416	INV	04/28/2016	707	245247		
	1 02306740 85106 2410		C&I ENGLIS	TEXTBOOKS		420.00			
			Invoice Net			420.00			
			CHECK TOTAL			442.50			-----
25591	BOWERS, VIRGINIA AUTUM	00000	7666716	INV	04/28/2016	4/4-4/8/16	244464		
	1 02456857 83101 2310		SPED CONTR	PROF TECH		750.00			
			Invoice Net			750.00			
25591	BOWERS, VIRGINIA AUTUM	00000	7666716	INV	04/28/2016	4/11-4/15/16	244465		
	1 02456857 83101 2310		SPED CONTR	PROF TECH		850.00			
			Invoice Net			850.00			
25591	BOWERS, VIRGINIA AUTUM	00000	7666816	INV	04/28/2016	4/4-4/8/16-DF+IH	244466		
	1 02456803 83101 2310		SPED/TUTOR	PROF TECH		300.00			
			Invoice Net			300.00			
25591	BOWERS, VIRGINIA AUTUM	00000	7666816	INV	04/28/2016	4/11-4.15.16-NG	244467		
	1 02456803 83101 2310		SPED/TUTOR	PROF TECH		250.00			
			Invoice Net			250.00			
			CHECK TOTAL			2,150.00			-----
17392	HAYG BOYADJIAN	00000	10957316	INV	04/28/2016	YAMAHA-BRACKETT	245049		
	1 02546755 83101 2420		VISUAL/PER	PROF TECH		150.00			
			Invoice Net			150.00			
17392	HAYG BOYADJIAN	00000	10957316	INV	04/28/2016	KOHLER+KAMPBEL-PIRCE	245198		
	1 02546755 83101 2420		VISUAL/PER	PROF TECH		150.00			
			Invoice Net			150.00			
			CHECK TOTAL			300.00			-----
70556	BRANDON RESIDENTIAL TR	00000	7673116	INV	04/28/2016	10225	244469		
	1 02456848 83201 9300		TUITION DY	TUITION		5,915.37			
			Invoice Net			5,915.37			
			CHECK TOTAL			5,915.37			-----
22744	BROADLEY, DEBORAH	00000	11082616	INV	04/28/2016	CONSULT 3/1-3/15/16	244552		
	1 0492016 83101 2320		KIND ENHAN	SPECIALIST		752.50			
			Invoice Net			752.50			

# TOWN OF ARLINGTON



## PRELIMINARY DETAIL INVOICE LIST

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 16163 04/28/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	752.50		-----
74045 BROADWAY COSTUME INC	00001 11131516 INV 04/28/2016					00075779	244592		
1 201 84000	GILBERT & MISC					8,082.50			
	Invoice Net					8,082.50			
						CHECK TOTAL	8,082.50		-----
23730 BROCCOLI HALL INC.	00000 7693816 INV 04/28/2016					7966	244458		
1 02456848 83201 9300	TUITION DY TUITION					3,162.60			
	Invoice Net					3,162.60			
23730 BROCCOLI HALL INC.	00000 7675816 INV 04/28/2016					7967	244470		
1 02456848 83201 9300	TUITION DY TUITION					4,216.80			
	Invoice Net					4,216.80			
						CHECK TOTAL	7,379.40		-----
30897 BRUNO, JEFF	00000 11143116 INV 04/28/2016					REIM BACKPACKING EXP	245181		
1 02366548 85103 2415	HEALTH/H.S INSTRUCT					502.69			
	Invoice Net					502.69			
						CHECK TOTAL	502.69		-----
70602 BSN SPORTS INC	00001 11128216 INV 04/28/2016					97802739	244555		
1 02026621 85104 3510	ATHL/BASEB ATHL SUPPL					2,031.64			
	Invoice Net					2,031.64			
						CHECK TOTAL	2,031.64		-----
32222 BRIAN CALLAHAN	00000 INV 04/28/2016					REFUND ATHLETICS	245199		
1 143 7289	ATHLETIC F MISC REV					250.00			
	Invoice Net					250.00			
						CHECK TOTAL	250.00		-----
70693 CAM OFFICE SERVICES, I	00000 612416 INV 04/28/2016					97625	244558		
1 02696925 84201 1410	PAYROLL OFFICE					699.75			
	Invoice Net					699.75			
70693 CAM OFFICE SERVICES, I	00000 612416 INV 04/28/2016					97626	244560		
1 02696925 84201 1410	PAYROLL OFFICE					179.85			
	Invoice Net					179.85			
70693 CAM OFFICE SERVICES, I	00000 651616 INV 04/28/2016					97659	244563		
1 02666920 85101 1410	BUS OFFICE REPRO SUPP					100.74			
	Invoice Net					100.74			
70693 CAM OFFICE SERVICES, I	00000 11160216 INV 04/28/2016					97520	244564		
1 02016507 85101 2430	SEC EDUC REPRO SUPP					1,497.50			
	Invoice Net					1,497.50			
70693 CAM OFFICE SERVICES, I	00000 11160216 INV 04/28/2016					97556	244565		
1 02016507 85101 2430	SEC EDUC REPRO SUPP					291.29			
	Invoice Net					291.29			
						CHECK TOTAL	2,769.13		-----
18811 FEI THEATRES	00002 11081816 INV 04/28/2016					4/22/16-ICE CREAM	245190		

# TOWN OF ARLINGTON

## PRELIMINARY DETAIL INVOICE LIST

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 16163 04/28/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
1	15122160 83302	3520	HARDY	FIELD TRIP		87.00			
			Invoice Net			87.00			
			CHECK TOTAL			87.00			-----
31990	CARNEY, PATRICIA		00000 11159516	INV	04/28/2016	INTRO ZENTANGLE 4/6	245182		
1	1336770 81112	6200	ADULT ED	INSTRUCT		50.00			
			Invoice Net			50.00			
			CHECK TOTAL			50.00			-----
22875	CASCIO MUSIC CO., INC		00000 10853416	INV	04/28/2016	439231	245187		
1	02096506 84201	2430	ELEM EDUC	OFFICE		404.87			
			Invoice Net			404.87			
			CHECK TOTAL			404.87			-----
24185	CENGAGE LEARNING		00001 11089916	INV	04/28/2016	57869459	244567		
1	02016563 85106	2410	LIBRARY/ME	TEXTBOOKS		79.20			
			Invoice Net			79.20			
			CHECK TOTAL			79.20			-----
32211	CLARK, JIM		00000	INV	04/28/2016	10628	244780		
1	02026645 83804	3510	ATH/G/SOFT	ATHLETIC		25.00			
			Invoice Net			25.00			
			CHECK TOTAL			25.00			-----
32223	BRUCE CLIFFORD		00000	INV	04/28/2016	REFUND ATHLETICS	245200		
1	143 7289		ATHLETIC F	MISC REV		250.00			
			Invoice Net			250.00			
			CHECK TOTAL			250.00			-----
27077	CREATIVE NETWORKING CO		00000 11150116	INV	04/28/2016	912788	245054		
1	02486745 85103	2415	C&I SOC ST	INSTRUCT		113.73			
			Invoice Net			113.73			
27077	CREATIVE NETWORKING CO		00000 11053216	INV	04/28/2016	FORMS-MATH DEPT	245185		
1	02396720 85102	2415	C&I MATH	TESTING		103.73			
			Invoice Net			103.73			
			CHECK TOTAL			217.46			-----
25897	COMBUSTION SERVICE COM		00000 653216	INV	04/28/2016	25196	245267		
1	02756960 82414	4220	FAC MAINT	BOILER C.S		346.00			
			Invoice Net			346.00			
			CHECK TOTAL			346.00			-----
28630	COMSTOCK, SUSAN		00000 7669616	INV	04/28/2016	REIM TUITION-JAN-MAR	244468		
1	02456848 83201	9300	TUITION DY	TUITION		2,100.00			
			Invoice Net			2,100.00			
			CHECK TOTAL			2,100.00			-----
71080	COSTA FRUIT & PRODUCE		00001 598716	INV	04/28/2016	3586453	245137		

# TOWN OF ARLINGTON



## PRELIMINARY DETAIL INVOICE LIST

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 16163 04/28/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 03034309 835001			FOOD SERV	FOOD SERVI	911.37			
				Invoice Net		911.37			
71080	COSTA FRUIT & PRODUCE		00001 598716	INV	04/28/2016	3584985	245138		
	1 03034309 835001			FOOD SERV	FOOD SERVI	2,329.14			
				Invoice Net		2,329.14			
71080	COSTA FRUIT & PRODUCE		00001 598716	INV	04/28/2016	3586253	245139		
	1 03034309 835001			FOOD SERV	FOOD SERVI	574.56			
				Invoice Net		574.56			
71080	COSTA FRUIT & PRODUCE		00001 598716	INV	04/28/2016	3586419	245140		
	1 03034309 835001			FOOD SERV	FOOD SERVI	834.22			
				Invoice Net		834.22			
				CHECK TOTAL		4,649.29			-----
32129	COWABUNGA'S ENTERTAINM		00000 10906116	INV	04/28/2016	FIELD TRIP THOMPSON	245192		
	1 15123160 83302 3520			THOMPSON	FIELD TRIP	435.00			
				Invoice Net		435.00			
32129	COWABUNGA'S ENTERTAINM		00000 11125316	INV	04/28/2016	FIELD TRIP HARDY	245193		
	1 15122160 83302 3520			HARDY	FIELD TRIP	403.00			
				Invoice Net		403.00			
				CHECK TOTAL		838.00			-----
31271	CROSS COUNTRY STAFFING		00000 7667116	INV	04/28/2016	511-2226858	244471		
	1 02456830 83101 2320			SPED/MEDS	PROF TECH	960.00			
				Invoice Net		960.00			
31271	CROSS COUNTRY STAFFING		00000 7667116	INV	04/28/2016	511-2227311	245115		
	1 02456830 83101 2320			SPED/MEDS	PROF TECH	960.00			
				Invoice Net		960.00			
				CHECK TOTAL		1,920.00			-----
32173	CUSTOMINK, LLC		00001 11161016	INV	04/28/2016	7275259	245051		
	1 1973 84000			PAC	MISC	246.75			
				Invoice Net		246.75			
				CHECK TOTAL		246.75			-----
71237	DELTA EDUCATION		00002 11148416	INV	04/28/2016	202501290811	245249		
	1 02426715 85103 2415			C&I SCIENC	INSTRUCT	1,130.08			
				Invoice Net		1,130.08			
				CHECK TOTAL		1,130.08			-----
26869	DEUTSCH WILLIAMS BROOK		00000 654216	ACI	04/28/2016	75	244568		
	1 02606905 83102 1430			LEGAL SCOM	LEGAL SERV	1,081.50			
				Invoice Net		1,081.50			
				CHECK TOTAL		1,081.50			-----
32209	DEVELLIS, PAUL B.		00000	INV	04/28/2016	09999	244783		
	1 02026628 83804 3510			ATHL/LACRO	ATHLETIC	134.00			
				Invoice Net		134.00			
				CHECK TOTAL		134.00			-----

# TOWN OF ARLINGTON

## PRELIMINARY DETAIL INVOICE LIST

CASH ACCOUNT: 0000

1010

POOLED CASH

WARRANT: 16163

04/28/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
71342 DRAIN DOCTOR, INC.	00000 653716 INV	04/28/2016				178332	245270		
1 02756960 84303	4220 FAC MAINT PLUMBING					185.00			
	Invoice Net					185.00			
	CHECK TOTAL					185.00			-----
71377 PAUL M. DUBE	00000 INV	04/28/2016				10584	244509		
1 02026621 83804	3510 ATHL/BASEB ATHLETIC					78.00			
	Invoice Net					78.00			
	CHECK TOTAL					78.00			-----
29365 DUGGAN MECHANICAL	SERV 00000 653016 INV	04/28/2016				10986	245271		
1 02756960 82412	4220 FAC MAINT HVAC					1,736.20			
	Invoice Net					1,736.20			
29365 DUGGAN MECHANICAL	SERV 00000 653016 INV	04/28/2016				11034	245272		
1 02756960 82412	4220 FAC MAINT HVAC					140.00			
	Invoice Net					140.00			
29365 DUGGAN MECHANICAL	SERV 00000 653016 INV	04/28/2016				11036	245273		
1 02756960 82412	4220 FAC MAINT HVAC					210.00			
	Invoice Net					210.00			
29365 DUGGAN MECHANICAL	SERV 00000 653016 INV	04/28/2016				11038	245274		
1 02756960 82412	4220 FAC MAINT HVAC					280.00			
	Invoice Net					280.00			
29365 DUGGAN MECHANICAL	SERV 00000 653016 INV	04/28/2016				11039	245275		
1 02756960 82412	4220 FAC MAINT HVAC					140.00			
	Invoice Net					140.00			
29365 DUGGAN MECHANICAL	SERV 00000 653016 INV	04/28/2016				11040	245276		
1 02756960 82412	4220 FAC MAINT HVAC					140.00			
	Invoice Net					140.00			
29365 DUGGAN MECHANICAL	SERV 00000 653016 INV	04/28/2016				11041	245277		
1 02756960 82412	4220 FAC MAINT HVAC					350.00			
	Invoice Net					350.00			
29365 DUGGAN MECHANICAL	SERV 00000 653016 INV	04/28/2016				11043	245278		
1 02756960 82412	4220 FAC MAINT HVAC					280.00			
	Invoice Net					280.00			
	CHECK TOTAL					3,276.20			-----
27645 DUNN, JULIE	00000 11083516 INV	04/28/2016				REIMB POSTAGE 4/4/16	245186		
1 02496930 83405	1230 GRANTS DEV POSTAGE					13.23			
	Invoice Net					13.23			
27645 DUNN, JULIE	00000 11083016 INV	04/28/2016				REIMBMILEGE+PRKG4/13	245188		
1 02496930 87202	2357 GRANTS DEV TRAINING					26.41			
	Invoice Net					26.41			
	CHECK TOTAL					39.64			-----
71410 EDCO	00000 7680916 INV	04/28/2016				1161123	244472		
1 02456848 83201	9400 TUITION DY TUITION					6,092.46			
	Invoice Net					6,092.46			
	CHECK TOTAL					6,092.46			-----

# TOWN OF ARLINGTON



## PRELIMINARY DETAIL INVOICE LIST

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 16163 04/28/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
17253	EDUCATION, INC.		00000 7667416	INV	04/28/2016	266548	244473		
	1 02456803 83101	2310	SPED/TUTOR	PROF TECH		25.00			
			Invoice Net			25.00			
17253	EDUCATION, INC.		00000 7667316	INV	04/28/2016	274218	244474		
	1 02456857 83101	2310	SPED CONTR	PROF TECH		100.00			
			Invoice Net			100.00			
17253	EDUCATION, INC.		00000 7667316	INV	04/28/2016	274619	245116		
	1 02456857 83101	2310	SPED CONTR	PROF TECH		50.00			
			Invoice Net			50.00			
17253	EDUCATION, INC.		00000 7667316	INV	04/28/2016	274620	245117		
	1 02456857 83101	2310	SPED CONTR	PROF TECH		50.00			
			Invoice Net			50.00			
17253	EDUCATION, INC.		00000 7667316	INV	04/28/2016	274859	245118		
	1 02456857 83101	2310	SPED CONTR	PROF TECH		25.00			
			Invoice Net			25.00			
17253	EDUCATION, INC.		00000 7667316	INV	04/28/2016	274860	245119		
	1 02456857 83101	2310	SPED CONTR	PROF TECH		206.25			
			Invoice Net			206.25			
17253	EDUCATION, INC.		00000 7667416	INV	04/28/2016	274861	245120		
	1 02456803 83101	2310	SPED/TUTOR	PROF TECH		50.00			
			Invoice Net			50.00			
17253	EDUCATION, INC.		00000 7667416	INV	04/28/2016	274862	245121		
	1 02456803 83101	2310	SPED/TUTOR	PROF TECH		300.00			
			Invoice Net			300.00			
			CHECK TOTAL			806.25			-----
70501	EVERSOURCE		00001 654316	INV	04/28/2016	4/13/16	244569		
	1 02756960 82103	4130	FAC MAINT	POWER ELEC		28,343.42			
			Invoice Net			28,343.42			
			CHECK TOTAL			28,343.42			-----
14760	EVERGREEN CENTER		00000 7671816	INV	04/28/2016	I021414	244475		
	1 02456851 83201	9300	OOD RESIDE	TUITION		13,933.88			
			Invoice Net			13,933.88			
			CHECK TOTAL			13,933.88			-----
21724	FANTINI BAKING CO., IN		00000 599916	INV	04/28/2016	Y199538	245141		
	1 03034309 835001		FOOD SERV	FOOD SERVI		63.84			
			Invoice Net			63.84			
21724	FANTINI BAKING CO., IN		00000 599916	INV	04/28/2016	Y199539	245142		
	1 03034309 835001		FOOD SERV	FOOD SERVI		135.92			
			Invoice Net			135.92			
21724	FANTINI BAKING CO., IN		00000 599916	INV	04/28/2016	Y204181	245143		
	1 03034309 835001		FOOD SERV	FOOD SERVI		73.89			
			Invoice Net			73.89			
21724	FANTINI BAKING CO., IN		00000 599916	INV	04/28/2016	Y204182	245144		
	1 03034309 835001		FOOD SERV	FOOD SERVI		73.50			
			Invoice Net			73.50			

# TOWN OF ARLINGTON



## PRELIMINARY DETAIL INVOICE LIST

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 16163 04/28/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	347.15		-----
23827 FARAH ENTERPRISES, INC	00000 660716 INV 04/28/2016					1014	245145		
1 03034309 835001	FOOD SERV FOOD SERVI					320.00			
	Invoice Net					320.00			
23827 FARAH ENTERPRISES, INC	00000 660716 INV 04/28/2016					1015	245146		
1 03034309 835001	FOOD SERV FOOD SERVI					320.00			
	Invoice Net					320.00			
						CHECK TOTAL	640.00		-----
30300 FOLLETT SCHOOL SOLUTIO	00001 11044716 INV 04/28/2016					373639-3	244739		
1 169 85106 2410	BILL'S BKS TEXTBOOKS					228.94			
	Invoice Net					228.94			
30300 FOLLETT SCHOOL SOLUTIO	00001 11044716 INV 04/28/2016					373639A-2	245060		
1 169 85106 2410	BILL'S BKS TEXTBOOKS					2,073.65			
	Invoice Net					2,073.65			
						CHECK TOTAL	2,302.59		-----
25201 FREY	00003 11120716 INV 04/28/2016					202501295750	245183		
1 02426715 85103 2415	C&I SCIENC INSTRUCT					67.17			
	Invoice Net					67.17			
						CHECK TOTAL	67.17		-----
31801 FUEL EDUCATION LLC	00000 11108016 INV 04/28/2016					210002939	244738		
1 02016507 83201 9300	SEC EDUC THS EDUC					1,750.00			
	Invoice Net					1,750.00			
						CHECK TOTAL	1,750.00		-----
71823 GRAINGER	00001 650816 INV 04/28/2016					9076917047	245279		
1 02756960 84308 4220	FAC MAINT ELECTRICAL					12.99			
	Invoice Net					12.99			
71823 GRAINGER	00001 650816 INV 04/28/2016					9078133395	245280		
1 02756960 84308 4220	FAC MAINT ELECTRICAL					64.95			
	Invoice Net					64.95			
71823 GRAINGER	00001 650816 INV 04/28/2016					9081255151	245281		
1 02756960 84308 4220	FAC MAINT ELECTRICAL					68.00			
	Invoice Net					68.00			
						CHECK TOTAL	145.94		-----
32202 GRIMA, BRIANNA	00000 7696016 INV 04/28/2016					TUTORING3/16-3/30/16	244476		
1 02456857 83101 2310	SPED CONTR PROF TECH					120.00			
	Invoice Net					120.00			
						CHECK TOTAL	120.00		-----
71877 D. R. GUILBEAULT AIR C	00000 688016 INV 04/28/2016					3032075	245269		
1 02016960 82414 4220	MAINT SUPP BOILER C.S					437.07			
	Invoice Net					437.07			
						CHECK TOTAL	437.07		-----



# TOWN OF ARLINGTON

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CASH ACCOUNT: 0000

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POOLED CASH

WARRANT: 16163

04/28/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
19047 HARVARD PRESS			00001 11135016	INV	04/28/2016	4944742	244591		
1 02156506 85106 2410			ELEM EDUC	TEXTBOOKS		250.60			
			Invoice Net			250.60			
			CHECK TOTAL			250.60			-----
20160 HEINEMANN PROFESSIONAL			00002 110194	INV	04/28/2016	6604699	245062		
1 02296503 85102 2720			ELEM/SW	TESTING		682.00			
			Invoice Net			682.00			
			CHECK TOTAL			682.00			-----
31400 HERSCOVITCH, BRANDON			00000 7666216	INV	04/28/2016	JON7-2016	244454		
1 02456821 83101 2320			SPED/CLINI	PROF TECH		268.00			
			Invoice Net			268.00			
31400 HERSCOVITCH, BRANDON			00000 7666216	INV	04/28/2016	MLN7-2016	244455		
1 02456821 83101 2320			SPED/CLINI	PROF TECH		804.00			
			Invoice Net			804.00			
31400 HERSCOVITCH, BRANDON			00000 7666216	INV	04/28/2016	RR7-2016	244456		
1 02456821 83101 2320			SPED/CLINI	PROF TECH		696.80			
			Invoice Net			696.80			
31400 HERSCOVITCH, BRANDON			00000 7666216	INV	04/28/2016	AV7-2016	244457		
1 02456821 83101 2320			SPED/CLINI	PROF TECH		435.50			
			Invoice Net			435.50			
			CHECK TOTAL			2,204.30			-----
31851 JTM PROVISIONS CO., INC			00001 661816	INV	04/28/2016	417864	245147		
1 03034309 835001			FOOD SERV	FOOD SERVI		282.60			
			Invoice Net			282.60			
31851 JTM PROVISIONS CO., INC			00001 661816	INV	04/28/2016	425936	245148		
1 03034309 835001			FOOD SERV	FOOD SERVI		282.60			
			Invoice Net			282.60			
31851 JTM PROVISIONS CO., INC			00001 661816	INV	04/28/2016	428408	245149		
1 03034309 835001			FOOD SERV	FOOD SERVI		675.56			
			Invoice Net			675.56			
			CHECK TOTAL			1,240.76			-----
72233 JUDGE BAKER CHILDREN'S			00001 7671616	INV	04/28/2016	MAR222	244478		
1 02456848 83201 9300			TUITION DY	TUITION		8,624.91			
			Invoice Net			8,624.91			
72233 JUDGE BAKER CHILDREN'S			00001 7671416	INV	04/28/2016	MAR221	244479		
1 02456848 83201 9300			TUITION DY	TUITION		8,624.91			
			Invoice Net			8,624.91			
72233 JUDGE BAKER CHILDREN'S			00001 7670316	INV	04/28/2016	MAR220	244481		
1 02456848 83201 9300			TUITION DY	TUITION		8,624.91			
			Invoice Net			8,624.91			
72233 JUDGE BAKER CHILDREN'S			00001 7673016	INV	04/28/2016	MAR223	244482		
1 02456848 83201 9300			TUITION DY	TUITION		8,624.91			
			Invoice Net			8,624.91			
72233 JUDGE BAKER CHILDREN'S			00001 7673616	INV	04/28/2016	MAR224	244483		

# TOWN OF ARLINGTON

## PRELIMINARY DETAIL INVOICE LIST

CASH ACCOUNT: 0000

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POOLED CASH

WARRANT: 16163

04/28/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 02456848 83201	9300		TUITION DY		8,624.91			
				Invoice Net		8,624.91			
72233	JUDGE BAKER CHILDREN'S	00001	7675416	INV	04/28/2016	MAR225	244484		
	1 02456848 83201	9300		TUITION DY		8,624.91			
				Invoice Net		8,624.91			
				CHECK TOTAL		51,749.46			-----
72291	KEYSTONE BATTERY	00001	689516	INV	04/28/2016	INV52933	245282		
	1 02016960 84308	4220		MAINT SUPP	ELECTRICAL	66.75			
				Invoice Net		66.75			
72291	KEYSTONE BATTERY	00001	688516	INV	04/28/2016	INV52664	245283		
	1 02016960 84308	4220		MAINT SUPP	ELECTRICAL	318.60			
				Invoice Net		318.60			
				CHECK TOTAL		385.35			-----
31085	KONE INC	00001	653416	INV	04/28/2016	1157138448	245284		
	1 02756960 82420	4220		FAC MAINT	ELEVATOR	3,503.00			
				Invoice Net		3,503.00			
31085	KONE INC	00001	653416	INV	04/28/2016	1157136631	245285		
	1 02756960 82420	4220		FAC MAINT	ELEVATOR	2,133.00			
				Invoice Net		2,133.00			
31085	KONE INC	00001	653416	INV	04/28/2016	1157157773	245286		
	1 02756960 82420	4220		FAC MAINT	ELEVATOR	448.98			
				Invoice Net		448.98			
31085	KONE INC	00001	653416	INV	04/28/2016	1157162096	245287		
	1 02756960 82420	4220		FAC MAINT	ELEVATOR	681.46			
				Invoice Net		681.46			
31085	KONE INC	00001	653416	INV	04/28/2016	1157162658	245288		
	1 02756960 82420	4220		FAC MAINT	ELEVATOR	684.25			
				Invoice Net		684.25			
31085	KONE INC	00001	653416	INV	04/28/2016	1157157774	245289		
	1 02756960 82420	4220		FAC MAINT	ELEVATOR	187.78			
				Invoice Net		187.78			
				CHECK TOTAL		7,638.47			-----
72363	LABBB COLLABORATIVE	00000	7680616	INV	04/28/2016	2164039	245122		
	1 02456821 83101	2320		SPED/CLINI	PROF TECH	90.00			
				Invoice Net		90.00			
72363	LABBB COLLABORATIVE	00000	7684516	INV	04/28/2016	2164033	245123		
	1 02456821 83101	2320		SPED/CLINI	PROF TECH	885.00			
				Invoice Net		885.00			
72363	LABBB COLLABORATIVE	00000	7685716	INV	04/28/2016	2164034	245124		
	1 02456821 83101	2320		SPED/CLINI	PROF TECH	1,080.00			
				Invoice Net		1,080.00			
72363	LABBB COLLABORATIVE	00000	7686216	INV	04/28/2016	2164038	245125		
	1 02456821 83101	2320		SPED/CLINI	PROF TECH	980.00			
				Invoice Net		980.00			
72363	LABBB COLLABORATIVE	00000	7686116	INV	04/28/2016	2164037	245126		

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## PRELIMINARY DETAIL INVOICE LIST

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WARRANT: 16163 04/28/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 02456821 83101 2320		SPED/CLINI	PROF TECH		490.00			
			Invoice Net			490.00			
72363	LABBB COLLABORATIVE	00000	7686316	INV	04/28/2016	2164036	245127		
	1 02456821 83101 2320		SPED/CLINI	PROF TECH		980.00			
			Invoice Net			980.00			
72363	LABBB COLLABORATIVE	00000	7686416	INV	04/28/2016	2164035	245128		
	1 02456821 83101 2320		SPED/CLINI	PROF TECH		1,260.00			
			Invoice Net			1,260.00			
72363	LABBB COLLABORATIVE	00000	7688516	INV	04/28/2016	2164027	245129		
	1 02816980 83301 3300		SPED/REIMB	TRANS		34,114.32			
			Invoice Net			34,114.32			
			CHECK TOTAL			39,879.32			-----
72376	LANDMARK FOUNDATION, I	00000	7695716	INV	04/28/2016	20122	245130		
	1 02456848 83201 9300		TUITION DY	TUITION		34,901.86			
			Invoice Net			34,901.86			
			CHECK TOTAL			34,901.86			-----
72436	THE LEARNING CENTER FO	00000	7670916	INV	04/28/2016	18571	244485		
	1 02456848 83201 9300		TUITION DY	TUITION		5,700.32			
			Invoice Net			5,700.32			
			CHECK TOTAL			5,700.32			-----
26748	LIFTON, PETER	00000		INV	04/28/2016	10587	244510		
	1 02026621 83804 3510		ATHL/BASEB	ATHLETIC		84.00			
			Invoice Net			84.00			
			CHECK TOTAL			84.00			-----
32210	MAI, THANH	00000		INV	04/28/2016	10633	244785		
	1 02026633 83804 3510		ATH/VOLLEY	ATHLETIC		134.00			
			Invoice Net			134.00			
			CHECK TOTAL			134.00			-----
32214	MANTINI, CHRISTINE	00000	11159416	INV	04/28/2016	KZ COORDNTR1/19-3/29	245184		
	1 1336780 81202 3520		KIDZONE	TEMP SAL		690.00			
			Invoice Net			690.00			
			CHECK TOTAL			690.00			-----
72575	MBTA STUDENT PASS PROG	00001	10968816	INV	04/28/2016	205226	244733		
	1 1322016 83301 3300		METCO GRNT	TRANS		1,066.00			
			Invoice Net			1,066.00			
			CHECK TOTAL			1,066.00			-----
11753	MCGRW-HILL SCHOOL ED	00004	11150316	INV	04/28/2016	91822308001	244665		
	1 02486745 85106 2410		C&I SOC ST	TEXTBOOKS		5,056.79			
			Invoice Net			5,056.79			
			CHECK TOTAL			5,056.79			-----

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
72938	MIRAK CHEVROLET INC 1 02756960 84802	4220	00000 689116	INV	04/28/2016	114644 43.86 43.86 Invoice Net	245290		
						CHECK TOTAL	43.86		-----
24219	MORLEY, WILLIAM 1 02026621 83804	3510	00000	INV	04/28/2016	10583 78.00 78.00 ATHL/BASEB ATHLETIC Invoice Net	244512		
						CHECK TOTAL	78.00		-----
11491	MYSTIC SERVICE, INC. 1 02816980 83301	3300	00000 7681016	INV	04/28/2016	SEEM-MAR.2016 2,625.00 2,625.00 SPED/REIMB TRANS Invoice Net	244486		
						CHECK TOTAL	2,625.00		-----
70502	NATIONAL GRID 1 02756960 82104	4120	00003 654416	INV	04/28/2016	4/06/16 25,656.30 25,656.30 FAC MAINT NAT GAS Invoice Net	244570		
						CHECK TOTAL	25,656.30		-----
24518	NEVILLE, PAULA J. 1 02606910 83101	1210	00000 652116	INV	04/28/2016	158 2,820.00 2,820.00 SUPER PROF TECH Invoice Net	244571		
						CHECK TOTAL	2,820.00		-----
16817	NEW ENGLAND ICE CREAM 1 03034309 835001		00003 598916	INV	04/28/2016	5551610201 87.39 87.39 FOOD SERV FOOD SERVI Invoice Net	245150		
16817	NEW ENGLAND ICE CREAM 1 03034309 835001		00003 598916	INV	04/28/2016	5551610202 112.92 112.92 FOOD SERV FOOD SERVI Invoice Net	245151		
16817	NEW ENGLAND ICE CREAM 1 03034309 835001		00003 598916	INV	04/28/2016	5551610203 75.28 75.28 FOOD SERV FOOD SERVI Invoice Net	245152		
16817	NEW ENGLAND ICE CREAM 1 03034309 835001		00003 598916	INV	04/28/2016	5551610204 125.70 125.70 FOOD SERV FOOD SERVI Invoice Net	245153		
16817	NEW ENGLAND ICE CREAM 1 03034309 835001		00003 598916	INV	04/28/2016	5551610205 88.06 88.06 FOOD SERV FOOD SERVI Invoice Net	245154		
16817	NEW ENGLAND ICE CREAM 1 03034309 835001		00003 598916	INV	04/28/2016	5551610206 242.70 242.70 FOOD SERV FOOD SERVI Invoice Net	245155		
16817	NEW ENGLAND ICE CREAM 1 03034309 835001		00003 598916	INV	04/28/2016	5551610207 224.63 224.63 FOOD SERV FOOD SERVI Invoice Net	245156		
16817	NEW ENGLAND ICE CREAM 1 03034309 835001		00003 598916	INV	04/28/2016	5551610208 168.69 168.69 FOOD SERV FOOD SERVI Invoice Net	245157		

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VENDOR	G/L	ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
16817	NEW ENGLAND	ICE CREAM		00003	598916 INV	04/28/2016	5551610209	245158		
	1	03034309 835001			FOOD SERV	FOOD SERVI	75.11			
					Invoice Net		75.11			
16817	NEW ENGLAND	ICE CREAM		00003	598916 INV	04/28/2016	5551610401	245159		
	1	03034309 835001			FOOD SERV	FOOD SERVI	75.28			
					Invoice Net		75.28			
16817	NEW ENGLAND	ICE CREAM		00003	598916 INV	04/28/2016	5551610402	245160		
	1	03034309 835001			FOOD SERV	FOOD SERVI	25.21			
					Invoice Net		25.21			
16817	NEW ENGLAND	ICE CREAM		00003	598916 INV	04/28/2016	5551610403	245161		
	1	03034309 835001			FOOD SERV	FOOD SERVI	25.21			
					Invoice Net		25.21			
16817	NEW ENGLAND	ICE CREAM		00003	598916 INV	04/28/2016	5551610404	245162		
	1	03034309 835001			FOOD SERV	FOOD SERVI	25.04			
					Invoice Net		25.04			
16817	NEW ENGLAND	ICE CREAM		00003	598916 INV	04/28/2016	5551610405	245163		
	1	03034309 835001			FOOD SERV	FOOD SERVI	74.78			
					Invoice Net		74.78			
16817	NEW ENGLAND	ICE CREAM		00003	598916 INV	04/28/2016	5551610406	245164		
	1	03034309 835001			FOOD SERV	FOOD SERVI	137.70			
					Invoice Net		137.70			
16817	NEW ENGLAND	ICE CREAM		00003	598916 INV	04/28/2016	5551610407	245165		
	1	03034309 835001			FOOD SERV	FOOD SERVI	136.05			
					Invoice Net		136.05			
16817	NEW ENGLAND	ICE CREAM		00003	598916 INV	04/28/2016	5551610409	245166		
	1	03034309 835001			FOOD SERV	FOOD SERVI	100.49			
					Invoice Net		100.49			
16817	NEW ENGLAND	ICE CREAM		00003	598916 INV	04/28/2016	5551610410	245167		
	1	03034309 835001			FOOD SERV	FOOD SERVI	62.68			
					Invoice Net		62.68			
					CHECK TOTAL		1,862.92			-----
28922	NEW YORK TIMES			00001	10926316 INV	04/28/2016	3/21/16-4/17/16	244734		
	1	02016563 85106	2410		LIBRARY/ME	TEXTBOOKS	15.00			
					Invoice Net		15.00			
					CHECK TOTAL		15.00			-----
32116	NOLAN, MARION			00000	11114316 INV	04/28/2016	REIMB FSU COURSE	245063		
	1	02636575 87106	2357		PROF DEV	Grad Cours	142.00			
					Invoice Net		142.00			
					CHECK TOTAL		142.00			-----
22671	NORTHEAST			00001	651116 INV	04/28/2016	S025102136.001	245291		
	1	02756960 84308	4220		FAC MAINT	ELECTRICAL	87.36			
					Invoice Net		87.36			
22671	NORTHEAST			00001	651116 INV	04/28/2016	S025115867.001	245292		
	1	02756960 84308	4220		FAC MAINT	ELECTRICAL	87.36			
					Invoice Net		87.36			

# TOWN OF ARLINGTON



## PRELIMINARY DETAIL INVOICE LIST

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 16163 04/28/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	174.72		-----
23776	OIG								
	1 02666920 87202	2357	00000 684316	INV	04/28/2016	ID#05594	244664		
			BUS OFFICE	TRAINING		695.00			
			Invoice Net			695.00			
						CHECK TOTAL	695.00		-----
26067	NCS PEARSON, INC		00001 11019316	INV	04/28/2016	10678292	245191		
	1 02296503 85102	2720	ELEM/SW	TESTING		1,047.90			
			Invoice Net			1,047.90			
						CHECK TOTAL	1,047.90		-----
15550	PEPSI-COLA COMPANY		00000 660616	INV	04/28/2016	27216051	245168		
	1 03034309 835001		FOOD SERV	FOOD SERVI		544.10			
			Invoice Net			544.10			
15550	PEPSI-COLA COMPANY		00000 660616	INV	04/28/2016	27216058	245169		
	1 03034309 835001		FOOD SERV	FOOD SERVI		325.20			
			Invoice Net			325.20			
						CHECK TOTAL	869.30		-----
73433	PHELAN, KEVIN		00000	INV	04/28/2016	9363	244515		
	1 02026642 83804	3510	ATH/G/LCRS	ATHLETIC		134.00			
			Invoice Net			134.00			
						CHECK TOTAL	134.00		-----
31781	PLAYWORKS EDUCATION EN		00000 11083416	INV	04/28/2016	12538	244572		
	1 08192015 83101	2357	SUCCESS	PROF DEV		6,500.00			
	2 08192015 85103	2415	SUCCESS	SUPPLIES		575.00			
			Invoice Net			7,075.00			
						CHECK TOTAL	7,075.00		-----
29937	PLUMBERS' SUPPLY COMPA		00001 651016	INV	04/28/2016	15168998-00	245293		
	1 02756960 84303	4220	FAC MAINT	PLUMBING		51.92			
			Invoice Net			51.92			
29937	PLUMBERS' SUPPLY COMPA		00001 651016	INV	04/28/2016	15169155-00	245294		
	1 02756960 84303	4220	FAC MAINT	PLUMBING		20.00			
			Invoice Net			20.00			
29937	PLUMBERS' SUPPLY COMPA		00001 651016	INV	04/28/2016	15169456-00	245295		
	1 02756960 84303	4220	FAC MAINT	PLUMBING		195.60			
			Invoice Net			195.60			
						CHECK TOTAL	267.52		-----
32037	PRATT, ALLISON		00000 11112316	INV	04/28/2016	REIMB APS COURSE	244574		
	1 02636575 87106	2357	PROF DEV	Grad Cours		426.00			
			Invoice Net			426.00			
						CHECK TOTAL	426.00		-----
73559	PSYCHIATRIC EDUC SVC		00000 7684616	INV	04/28/2016	11-21	245131		

# TOWN OF ARLINGTON

## PRELIMINARY DETAIL INVOICE LIST

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POOLED CASH

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE / AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 02456857 83101	2310		SPED CONTR	PROF TECH	93.75			
				Invoice Net		93.75			
73559	PSYCHIATRIC EDUC SVC	00000	7684616	INV	04/28/2016	11-22	245132		
	1 02456857 83101	2310		SPED CONTR	PROF TECH	50.00			
				Invoice Net		50.00			
73559	PSYCHIATRIC EDUC SVC	00000	7684616	INV	04/28/2016	11-23	245133		
	1 02456857 83101	2310		SPED CONTR	PROF TECH	62.50			
				Invoice Net		62.50			
				CHECK TOTAL		206.25			-----
23093	A. RUSSO & SONS, INC.	00000	11006316	INV	04/28/2016	192481	244575		
	1 15122260 84902	3520		HARDY GEN	HARDY FOOD	147.51			
				Invoice Net		147.51			
23093	A. RUSSO & SONS, INC.	00000	11006316	INV	04/28/2016	195796	245189		
	1 15122260 84902	3520		HARDY GEN	HARDY FOOD	169.00			
				Invoice Net		169.00			
				CHECK TOTAL		316.51			-----
24874	SAL'S PIZZA	00000	600016	INV	04/28/2016	17946	245170		
	1 03034309 835001			FOOD SERV	FOOD SERVI	142.80			
				Invoice Net		142.80			
24874	SAL'S PIZZA	00000	600016	INV	04/28/2016	17947	245171		
	1 03034309 835001			FOOD SERV	FOOD SERVI	142.80			
				Invoice Net		142.80			
24874	SAL'S PIZZA	00000	600016	INV	04/28/2016	17948	245172		
	1 03034309 835001			FOOD SERV	FOOD SERVI	142.80			
				Invoice Net		142.80			
24874	SAL'S PIZZA	00000	600016	INV	04/28/2016	17949	245173		
	1 03034309 835001			FOOD SERV	FOOD SERVI	107.10			
				Invoice Net		107.10			
24874	SAL'S PIZZA	00000	600016	INV	04/28/2016	17950	245174		
	1 03034309 835001			FOOD SERV	FOOD SERVI	107.10			
				Invoice Net		107.10			
24874	SAL'S PIZZA	00000	600016	INV	04/28/2016	17951	245175		
	1 03034309 835001			FOOD SERV	FOOD SERVI	107.10			
				Invoice Net		107.10			
24874	SAL'S PIZZA	00000	600016	INV	04/28/2016	17952	245176		
	1 03034309 835001			FOOD SERV	FOOD SERVI	142.80			
				Invoice Net		142.80			
				CHECK TOTAL		892.50			-----
18487	SCHOOL BUS PARTS CO.	00000	7696516	INV	04/28/2016	10874706	244488		
	1 02816970 84802	3300		TRANS ED	VEHICLE RE	126.77			
				Invoice Net		126.77			
				CHECK TOTAL		126.77			-----
13868	SCHOOL HEALTH CORPORAT	00001	11004216	INV	04/28/2016	3128721-01	245073		
	1 02496554 85201	3200		HEALTH SRV	MED SUPPLY	14.01			
				Invoice Net		14.01			

# TOWN OF ARLINGTON



## PRELIMINARY DETAIL INVOICE LIST

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 16163 04/28/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	14.01		-----
73185	SCHOOL SPECIALTY, INC.	00006	65037216	ACI	04/28/2016	A208116102959	244576		
	1 15122215 85103 3520		HARDY GYM	HARDY GYM		10.97			
			Invoice Net			10.97			
73185	SCHOOL SPECIALTY, INC.	00006	65035916	ACI	04/28/2016	A308102436852	245068		
	1 02546750 85103 2415		VISUAL/ART	INSTRUCT		697.24			
			Invoice Net			697.24			
73185	SCHOOL SPECIALTY, INC.	00006	65037816	ACI	04/28/2016	A208116133409	245071		
	1 02456812 85103 2415		SPED/PT	INSTRUCT		163.24			
			Invoice Net			163.24			
73185	SCHOOL SPECIALTY, INC.	00006	65037016	ACI	04/28/2016	A208116102962	245194		
	1 02396720 85103 2415		C&I MATH	INSTRUCT		716.33			
			Invoice Net			716.33			
73185	SCHOOL SPECIALTY, INC.	00006	65037316	ACI	04/28/2016	A308102442824	245195		
	1 02246506 85103 2415		ELEM EDUC	INSTRUCT		31.25			
			Invoice Net			31.25			
73185	SCHOOL SPECIALTY, INC.	00006	65037516	ACI	04/28/2016	A308102442822	245252		
	1 02246506 85103 2415		ELEM EDUC	INSTRUCT		230.90			
			Invoice Net			230.90			
73185	SCHOOL SPECIALTY, INC.	00006	65037416	ACI	04/28/2016	A308102442825	245254		
	1 02246506 84201 2430		ELEM EDUC	OFFICE		110.96			
			Invoice Net			110.96			
						CHECK TOTAL	1,960.89		-----
24345	SHIRSHAC, ANDREW	00000		INV	04/28/2016	9364	244517		
	1 02026642 83804 3510		ATH/G/LCRS	ATHLETIC		56.00			
			Invoice Net			56.00			
						CHECK TOTAL	56.00		-----
31480	SHRED-IT USA-NEW YORK	00002	11008216	INV	04/28/2016	8120642288	244578		
	1 02606910 83101 1210		SUPER	PROF TECH		721.60			
			Invoice Net			721.60			
						CHECK TOTAL	721.60		-----
32208	SMITH, CHERYL	00000		INV	04/28/2016	REFUND AD	245075		
	1 201 7289		GILBERT &	MISC REV		40.00			
			Invoice Net			40.00			
						CHECK TOTAL	40.00		-----
18473	STEVE SPANGLER SCIENCE	00001	11143016	INV	04/28/2016	733729	245066		
	1 1672016 85103 2410		TOBACCO	MATERIALS		96.94			
			Invoice Net			96.94			
						CHECK TOTAL	96.94		-----
74061	STONEMAN, CHANDLER & M	00001	654116	INV	04/28/2016	ARLING 9000-42129	244579		
	1 02456866 83102 1430		LEGAL SPED	LEGAL SERV		14,651.60			
			Invoice Net			14,651.60			



# TOWN OF ARLINGTON

## PRELIMINARY DETAIL INVOICE LIST

CASH ACCOUNT: 0000

1010

POOLED CASH

WARRANT: 16163

04/28/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	14,651.60		-----
74062	AHOLD FINANCIAL SERVIC	00001	7684716	INV	04/28/2016	115631	244487		
	1 02456815 84902 2430		SPED/CONS	FOOD		53.30			
			Invoice Net			53.30			
74062	AHOLD FINANCIAL SERVIC	00001	11006516	INV	04/28/2016	115635	244580		
	1 15123260 84902 3520		AFT SCH	FOOD SUPPL		91.26			
			Invoice Net			91.26			
74062	AHOLD FINANCIAL SERVIC	00001	11006616	INV	04/28/2016	115634	244582		
	1 15122260 84902 3520		HARDY GEN	HARDY FOOD		177.68			
			Invoice Net			177.68			
74062	AHOLD FINANCIAL SERVIC	00001	11006616	INV	04/28/2016	115638	244666		
	1 15122260 84902 3520		HARDY GEN	HARDY FOOD		92.90			
			Invoice Net			92.90			
74062	AHOLD FINANCIAL SERVIC	00001	11006716	INV	04/28/2016	115640	245077		
	1 15124145 84902 3520		THOMPSON	FOOD SUPPL		65.16			
			Invoice Net			65.16			
74062	AHOLD FINANCIAL SERVIC	00001	11028116	INV	04/28/2016	115602	245257		
	1 1974 84000		HIGH SCHOO	MISC		115.51			
			Invoice Net			115.51			
						CHECK TOTAL	595.81		-----
22736	THURSTON FOODS	00000	11006116	INV	04/28/2016	594339	244583		
	1 15122260 84902 3520		HARDY GEN	HARDY FOOD		1,333.82			
			Invoice Net			1,333.82			
22736	THURSTON FOODS	00000	11006216	INV	04/28/2016	594338	244584		
	1 15123260 84902 3520		AFT SCH	FOOD SUPPL		365.53			
			Invoice Net			365.53			
22736	THURSTON FOODS	00000	598616	INV	04/28/2016	593270	245177		
	1 03034309 835001		FOOD SERV	FOOD SERVI		548.54			
			Invoice Net			548.54			
22736	THURSTON FOODS	00000	598616	INV	04/28/2016	593269	245178		
	1 03034309 835001		FOOD SERV	FOOD SERVI		1,058.20			
			Invoice Net			1,058.20			
22736	THURSTON FOODS	00000	598616	INV	04/28/2016	593268	245179		
	1 03034309 835001		FOOD SERV	FOOD SERVI		1,252.43			
			Invoice Net			1,252.43			
						CHECK TOTAL	4,558.52		-----
32224	LAURA SOSNOSKI TRACEY	00000		INV	04/28/2016	REFUND ATHLETICS	245201		
	1 143 7289		ATHLETIC F	MISC REV		50.00			
			Invoice Net			50.00			
						CHECK TOTAL	50.00		-----
19095	TRANSCANADA POWER MARK	00000	654616	INV	04/28/2016	5111748	244586		
	1 02756960 82103 4130		FAC MAINT	POWER ELEC		36,290.85			
			Invoice Net			36,290.85			
						CHECK TOTAL	36,290.85		-----

# TOWN OF ARLINGTON

## PRELIMINARY DETAIL INVOICE LIST

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 16163 04/28/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
11037 VOCELL BUS COMPANY	00000 11057316 INV	04/28/2016				4/10/16-BOYS	244587		
1 02026985 83301 3510	ATH/B/TRAN TRANS					918.00			
	Invoice Net					918.00			
11037 VOCELL BUS COMPANY	00000 11057416 INV	04/28/2016				4/10/16-GIRLS	244588		
1 02026986 83301 3510	ATH/G/TRAN TRANS					659.00			
	Invoice Net					659.00			
11037 VOCELL BUS COMPANY	00000 11057316 INV	04/28/2016				4/17/16-BOYS	245196		
1 02026985 83301 3510	ATH/B/TRAN TRANS					2,524.50			
	Invoice Net					2,524.50			
11037 VOCELL BUS COMPANY	00000 11057416 INV	04/28/2016				4/17/16-GIRLS	245197		
1 02026986 83301 3510	ATH/G/TRAN TRANS					1,522.50			
	Invoice Net					1,522.50			
	CHECK TOTAL					5,624.00			-----
13234 W. B. MASON CO., INC.	00001 10977216 ACI	04/28/2016				I33783944	244593		
1 02126960 88501 4230	MAINT SERV CAP EQUIP					3,299.13			
	Invoice Net					3,299.13			
13234 W. B. MASON CO., INC.	00001 651316 ACI	04/28/2016				I33850152	244594		
1 02666920 84201 2430	BUS OFFICE OFFICE					51.96			
	Invoice Net					51.96			
13234 W. B. MASON CO., INC.	00001 110135 ACI	04/28/2016				I33703413	244595		
1 1336765 84201 6200	GEN ADMIN OFFICE					43.05			
	Invoice Net					43.05			
13234 W. B. MASON CO., INC.	00001 684116 ACI	04/28/2016				I33695345	244735		
1 02216960 82902 4220	STR/MAINT MOVING					528.50			
	Invoice Net					528.50			
13234 W. B. MASON CO., INC.	00001 10927016 ACI	04/28/2016				I33698513	244736		
1 02016563 84201 2430	LIBRARY/ME OFFICE					500.47			
	Invoice Net					500.47			
13234 W. B. MASON CO., INC.	00001 10927016 ACI	04/28/2016				I33877298	244737		
1 02016563 84201 2430	LIBRARY/ME OFFICE					11.06			
	Invoice Net					11.06			
13234 W. B. MASON CO., INC.	00001 599816 ACI	04/28/2016				I33662049	245180		
1 03034309 835005	FOOD SERV FOOD SERV					18.54			
	Invoice Net					18.54			
	CHECK TOTAL					4,452.71			-----
32215 WINDOWS ON WILDLIFE	00000 11125616 INV	04/28/2016				999	245259		
1 15122160 83302 3520	HARDY FIELD TRIP					350.00			
	Invoice Net					350.00			
32215 WINDOWS ON WILDLIFE	00000 11125516 INV	04/28/2016				998	245260		
1 15123160 83302 3520	THOMPSON FIELD TRIP					350.00			
	Invoice Net					350.00			
	CHECK TOTAL					700.00			-----
29510 WORK OPPORTUNITIES UNL	00000 7681216 INV	04/28/2016				317888	244489		
1 02456815 83101 2320	SPED/CONS SPED TRANS					3,014.96			
	Invoice Net					3,014.96			

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## PRELIMINARY DETAIL INVOICE LIST

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	3,014.96		-----
32201 ZINGARELLI, PAMELA J	00000 7695916 INV				04/28/2016	TUTORING 3/11-4/7/16	244490		
1 02456857 83101 2310	SPED CONTR PROF TECH					240.00			
	Invoice Net					240.00			
						CHECK TOTAL	240.00		-----
2572 INVOICES						WARRANT TOTAL	404,104.79	404,104.79	

# TOWN OF ARLINGTON

## PRELIMINARY WARRANT SUMMARY

WARRANT: 16163 04/28/2016

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET
0200	02016507	SECONDARY EDUCATION	0200-3-01 -6507-01-10-5-02-83201 -9300	HS OUT OF SCHOOL EDUC	1,750.00 -5,000.00
0200	02016507	SECONDARY EDUCATION	0200-3-01 -6507-01-10-5-02-85101 -2430	REPRO PAPER TONER SUPP	1,788.79 -2,389.62
0200	02016563	LIBRARY/MEDIA	0200-3-01 -6563-01-10-5-01-84201 -2430	OFFICE SUPPLIES	511.53 226.69
0200	02016563	LIBRARY/MEDIA	0200-3-01 -6563-01-10-5-01-85106 -2410	TEXTBOOKS BOOKS PERIOD	831.47 6,376.49
0200	02016960	MISC. MAINTENANCE SUPP	0200-3-4220-6960-01-28-9-00-82414 -4220	BOILER CONTRACTED SERV	437.07 .00
0200	02016960	MISC. MAINTENANCE SUPP	0200-3-4220-6960-01-28-9-00-83803 -4225	SECURITY SERVICES	935.91 .00
0200	02016960	MISC. MAINTENANCE SUPP	0200-3-4220-6960-01-28-9-00-84306 -4220	CARPENTRY SUPPLIES DOO	650.00 .00
0200	02016960	MISC. MAINTENANCE SUPP	0200-3-4220-6960-01-28-9-00-84308 -4220	ELECTRICAL SUPPLIES	385.35 .00
0200	02026621	ATHLETICS/BOYS BASEBAL	0200-3-02 -6621-01-24-5-00-83804 -3510	ATHLETIC SERVICES	240.00 .00
0200	02026621	ATHLETICS/BOYS BASEBAL	0200-3-02 -6621-01-24-5-00-85104 -3510	ATHLETIC SUPPLIES	2,031.64 .00
0200	02026628	ATHLETICS/BOYS LACROSS	0200-3-02 -6628-01-24-5-00-83804 -3510	ATHLETIC SERVICES	134.00 .00
0200	02026633	ATHLETICS/BOYS VOLLEYB	0200-3-02 -6633-01-24-5-00-83804 -3510	ATHLETIC SERVICES	268.00 .00
0200	02026642	ATHLETICS/GIRLS LACROS	0200-3-02 -6642-01-24-5-00-83804 -3510	ATHLETIC SERVICES	190.00 .00
0200	02026645	ATHLETICS/GIRLS SOFTBA	0200-3-02 -6645-01-24-5-00-83804 -3510	ATHLETIC SERVICES	25.00 .00
0200	02026985	ATHLETICS/TRANS/BOYS	0200-3-02 -6985-01-24-5-00-83301 -3510	CONTRACTED TRANSPORTAT	3,442.50 .00
0200	02026986	ATHLETICS/TRANS/GIRLS	0200-3-02 -6986-01-24-5-00-83301 -3510	CONTRACTED TRANSPORTAT	2,181.50 -52,287.99
0200	02036960	MAINT ELECTRICAL SERVI	0200-3-4220-6960-03-28-9-00-82404 -4220	ROOF REPAIRS	2,205.87 .00
0200	02036960	MAINT ELECTRICAL SERVI	0200-3-4220-6960-03-28-9-00-84306 -4220	CARPENTRY SUPPLIES DOO	3,000.00 .00
0200	02066960	BLDG MAINT/INSPECT	0200-3-06 -6960-06-28-3-00-82415 -4210	SNOW REMOVAL BISHOP	1,536.24 .00
0200	02096506	ELEMENTARY EDUCATION	0200-3-09 -6506-09-01-3-00-84201 -2430	OFFICE SUPPLIES	404.87 424.47
0200	02126506	ELEMENTARY EDUCATION	0200-3-12 -6506-12-01-3-00-85106 -2410	DALLIN/TEXTBOOKS	22.50 3,992.90
0200	02126960	MISC. MAINTENANCE SERV	0200-3-4220-6960-12-28-9-00-82415 -4210	SNOW REMOVAL DALLIN	1,536.24 .00
0200	02126960	MISC. MAINTENANCE SERV	0200-3-4220-6960-12-28-9-00-88501 -4230	CAPITAL EQUIPMENT/FURN	3,299.13 .00
0200	02156506	ELEMENTARY EDUCATION	0200-3-15 -6506-15-01-3-00-85106 -2410	HARDY/TEXTBOOKS	250.60 -1,037.00
0200	02156960	FACILITIES MAINT/PAINT	0200-3-15 -6960-15-28-9-00-82415 -4210	SNOW REMOVAL HARDY	1,536.34 .00
0200	02186960	FACILITIES/REPAIR FIRE	0200-3-18 -6960-18-28-3-00-82415 -4210	SNOW REMOVAL PEIRCE	1,536.24 .00
0200	02216960	STRATTON/MAINTENANCE	0200-3-21 -6960-21-28-9-00-82415 -4210	SNOW REMOVAL STRATTON	1,536.20 .00
0200	02216960	STRATTON/MAINTENANCE	0200-3-21 -6960-21-28-9-00-82902 -4220	STRATTON MOVING EXP	528.50 .00
0200	02246506	ELEMENTARY EDUCATION	0200-3-24 -6506-24-01-3-00-84201 -2430	OFFICE SUPPLIES	110.96 -3,666.58
0200	02246506	ELEMENTARY EDUCATION	0200-3-24 -6506-24-01-3-00-85103 -2415	INSTRUCTIONAL MATERIAL	262.15 -4,036.60
0200	02246960	THOMPSON/INSPECTION	0200-3-24 -6960-24-28-9-00-82415 -4210	SNOW REMOVAL THOMPSON	1,536.24 .00
0200	02296503	ELEM/SW/INSTRUCT	0200-3-29 -6503-29-09-3-00-85102 -2720	TESTING MATERIALS	1,729.90 .00
0200	02306740	C&I ENGLISH	0200-3-30 -6740-30-01-5-01-85106 -2410	TEXTBOOKS BOOKS PERIOD	420.00 -579.50
0200	02366548	HEALTH/WEALTH H.S.	0200-3-36 -6548-01-33-5-00-85103 -2415	INSTRUCTIONAL MATERIAL	502.69 .00
0200	02396720	C&I MATH	0200-3-39 -6720-01-10-9-00-85102 -2415	TESTING MATERIALS	103.73 -103.73
0200	02396720	C&I MATH	0200-3-39 -6720-01-10-9-00-85103 -2415	INSTRUCTIONAL MATERIAL	716.33 4,572.89
0200	02426715	C&I SCIENCE	0200-3-42 -6715-01-10-9-00-85103 -2415	INSTRUCTIONAL MATERIAL	1,197.25 2,919.05
0200	02456575	SPED/PROF DEV	0200-3-45 -6575-36-02-3-00-87202 -2357	TRAINING EDUC CONF & A	70.00 .00
0200	02456800	PK-SPED	0200-3-45 -6800-45-02-1-05-83302 -2440	PK-SPED FIELD TRIPS	400.00 700.00
0200	02456803	SPED TUTOR/C.S.	0200-3-45 -6803-36-02-9-00-83101 -2310	PROFESSIONAL TECH SERV	925.00 .00
0200	02456812	SPED/PT SERVICES C.S.	0200-3-45 -6812-36-23-9-00-85103 -2415	INSTRUCTIONAL MATERIAL	163.24 .00
0200	02456815	SPED/CONSULT/COACHING	0200-3-45 -6815-36-23-9-00-83101 -2320	SPED TRANSITIONAL SER	3,014.96 .00
0200	02456815	SPED/CONSULT/COACHING	0200-3-45 -6815-36-23-9-00-84902 -2430	FOOD	53.30 .00
0200	02456821	SPED/CLINICAL SUPERV/C	0200-3-45 -6821-36-02-9-00-83101 -2320	PROFESSIONAL TECH SERV	7,969.30 .00
0200	02456830	SPED/MEDICAL	0200-3-45 -6830-36-23-9-00-83101 -2320	PROFESSIONAL TECH SERV	1,920.00 .00
0200	02456848	OUT OF DISTRICT TUITIO	0200-3-45 -6848-45-02-9-05-83201 -9300	OUT OF DISTRICT/DAY TU	116,411.85 -1,640,048.49
0200	02456848	OUT OF DISTRICT TUITIO	0200-3-45 -6848-45-02-9-05-83201 -9400	SPED LABB TUITION	6,092.46 197,416.12
0200	02456851	OUT OF DISTRICT RESIDE	0200-3-45 -6851-36-23-9-00-83201 -9300	TUITION OTHER SCHOOLS	13,933.88 .00
0200	02456857	SPED CONTRACTED SERVIC	0200-3-45 -6857-45-02-9-05-83101 -2310	PROFESSIONAL TECH SERV	2,597.50 45,408.03
0200	02456857	SPED CONTRACTED SERVIC	0200-3-45 -6857-45-02-9-05-83101 -2330	PROFESSIONAL TECH SERV	1,024.52 -21,082.10

# TOWN OF ARLINGTON



## PRELIMINARY WARRANT SUMMARY

WARRANT: 16163 04/28/2016

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
0200	02456866	LEGAL SERVICES SPECIAL	0200-3-45 -6866-45-23-9-07-83102 -1430	SPED LEGAL SERVICES 14,651.60 75,000.00
0200	02486745	C&I SOCIAL STUDIES	0200-3-48 -6745-01-10-9-00-85103 -2415	INSTRUCTIONAL MATERIAL 113.73 402.21
0200	02486745	C&I SOCIAL STUDIES	0200-3-48 -6745-01-10-9-00-85106 -2410	TEXTBOOKS BOOKS PERIOD 5,056.79 384.14
0200	02496554	HEALTH SERVICES/NURSIN	0200-3-49 -6554-01-10-9-00-85201 -3200	MEDICAL SURGICAL SUPPL 14.01 -8,108.24
0200	02496930	GRANTS DEVELOPMENT	0200-3-49 -6930-49-10-9-00-83405 -1230	POSTAGE 13.23 186.77
0200	02496930	GRANTS DEVELOPMENT	0200-3-49 -6930-49-10-9-00-87202 -2357	TRAINING EDUC CONF & A 26.41 -634.00
0200	02546750	VISUAL/PERF ARTS SW	0200-3-54 -6750-01-31-9-00-85103 -2415	INSTRUCTIONAL MATERIAL 697.24 .00
0200	02546755	VISUAL/PERF ARTS SW	0200-3-54 -6755-01-31-9-00-83101 -2420	PROFESSIONAL TECH SERV 300.00 .00
0200	02606905	LEGAL SERVICE SCHOOL C	0200-3-60 -6905-42-29-9-07-83102 -1430	SCH COMM/LEGAL SERVICE 1,081.50 57,588.60
0200	02606910	SUPERINTENDENT	0200-3-60 -6910-01-29-9-00-83101 -1210	PROFESSIONAL TECH SERV 3,541.60 -41,455.82
0200	02636575	PROF DEV/ASSISTANT SUP	0200-3-63 -6575-34-09-9-00-87106 -2357	Graduate Course Reimbu 568.00 .00
0200	02666920	BUSINESS OFFICE	0200-3-66 -6920-01-24-9-07-83404 -1410	REPRODUCTION/PRINTING 2,523.30 18,691.93
0200	02666920	BUSINESS OFFICE	0200-3-66 -6920-01-24-9-07-84201 -2430	OFFICE SUPPLIES 51.96 -2,539.85
0200	02666920	BUSINESS OFFICE	0200-3-66 -6920-01-24-9-07-85101 -1410	REPRO PAPER TONER SUPP 100.74 500.00
0200	02666920	BUSINESS OFFICE	0200-3-66 -6920-01-24-9-07-87202 -2357	TRAINING EDUC CONF & A 695.00 -2,262.55
0200	02696925	PAYROLL	0200-3-69 -6925-01-64-9-00-84201 -1410	OFFICE SUPPLIES 879.60 255.65
0200	02756960	FACILITIES MAINTENANCE	0200-3-75 -6960-49-28-9-08-82103 -4130	POWER ELECTRICITY 64,634.27 -631,780.32
0200	02756960	FACILITIES MAINTENANCE	0200-3-75 -6960-49-28-9-08-82104 -4120	NATURAL GAS 25,656.30 183,636.57
0200	02756960	FACILITIES MAINTENANCE	0200-3-75 -6960-49-28-9-08-82412 -4220	HVAC CONTRACTED SERVIC 3,276.20 -42,417.00
0200	02756960	FACILITIES MAINTENANCE	0200-3-75 -6960-49-28-9-08-82414 -4220	BOILER CONTRACTED SERV 346.00 7,800.00
0200	02756960	FACILITIES MAINTENANCE	0200-3-75 -6960-49-28-9-08-82420 -4220	ELEVATOR MAINTENANCE R 7,638.47 2,875.00
0200	02756960	FACILITIES MAINTENANCE	0200-3-75 -6960-49-28-9-08-84303 -4220	PLUMBING SUPPLIES 452.52 -12,141.85
0200	02756960	FACILITIES MAINTENANCE	0200-3-75 -6960-49-28-9-08-84306 -4220	CARPENTRY SUPPLIES DOO 753.50 -3,618.79
0200	02756960	FACILITIES MAINTENANCE	0200-3-75 -6960-49-28-9-08-84308 -4220	ELECTRICAL SUPPLIES 320.66 12,444.71
0200	02756960	FACILITIES MAINTENANCE	0200-3-75 -6960-49-28-9-08-84802 -4220	MOTOR VEHICLE REPAIR 43.86 2,569.93
0200	02816970	TRANSPORTATION REGULAR	0200-3-81 -6970-49-10-9-00-84802 -3300	MOTOR VEHICLE REPAIR 436.69 -24,668.59
0200	02816980	SPED/MILEAGE REIMB	0200-3-81 -6980-36-02-9-00-83301 -3300	CONTRACTED TRANSPORTAT 36,739.32 .00
FUND TOTAL				364,963.25
0300	03034309	FOOD SERVICE REVOLVING	0300-3-3400-0800-30-34-9-NM-835001-	FOOD SERV/SW FOOD 13,872.09 -541,895.10
0300	03034309	FOOD SERVICE REVOLVING	0300-3-3400-0800-30-34-9-NM-835005-	FOOD SERV/OFFICE SUPPL 18.54 -4,442.44
FUND TOTAL				13,890.63
0490	0492016	KINDERGARTEN ENHANCEME	0490-3-2300-2016-45-13-2-NM-83101 -2320	SPECIALISTS 752.50 .00
FUND TOTAL				752.50
0819	08192015	PROJECT S U C C E S S	0819-3-2700-2015-29-12-3-NM-83101 -2357	PROFESSIONAL DEVELOPME 6,500.00 -3,212.57
0819	08192015	PROJECT S U C C E S S	0819-3-2700-2015-29-12-3-NM-85103 -2415	SUPPLIES RESEARCH BASE 575.00 3,224.41
FUND TOTAL				7,075.00
1320	1322016	METCO GRANT	1320-3-2300-2016-45-13-9-NM-83301 -3300	CONTRACTED TRANSPORTAT 1,066.00 744.00
FUND TOTAL				1,066.00
1330	1336765	COMM ED GENERAL ADMIN	1330-3-2731-6765-01-40-7-NM-84201 -6200	OFFICE SUPPLIES 43.05 -27,910.75
1330	1336770	COMM ED ADULT EDUCATIO	1330-3-2731-6770-01-40-7-NM-81112 -6200	INSTRUCTIONAL SALARIES 50.00 -61,617.30

# TOWN OF ARLINGTON



## PRELIMINARY WARRANT SUMMARY

WARRANT: 16163 04/28/2016

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
1330	1336780	COMMUNITY ED KIDZONE 1330-3-2731-6780-01-40-7-NM-81202 -3520	TEMP SECRETARIAL 690.00	-4,839.50
		FUND TOTAL	733.05	
1430	143	ATHLETIC FEES HIGH SCH 1430-3-2734-OR -33-51-5-NM-7289 -	MISCELLANEOUS REVENUE 550.00	.00
		FUND TOTAL	550.00	
1512	15122160	HARDY 1512-3-2300-0000-15-1 -3-NM-83302 -3520	FIELD TRIPS HARDY 840.00	-7,003.49
1512	15122215	HARDY GYM SUPPLIES 1512-3-2300-0255-15-5 -3-NM-85103 -3520	HARDY GYM SUPPLIES 10.97	-1,368.63
1512	15122260	HARDY GENERAL SUPPLIES 1512-3-2300-0025-15-5 -3-NM-84902 -3520	HARDY FOOD 1,920.91	-23,805.01
1512	15123160	THOMPSON AFTER SCHOOL 1512-3-2300-0251-24-0 -3-NM-83302 -3520	THOMPSON FIELD TRIPS 785.00	-5,670.64
1512	15123260	THOMPSON AFTER SCHOOL 1512-3-2300-OR -15-6 -3-NM-84902 -3520	THOMPSON FOOD SUPPLIES 456.79	-26,152.74
1512	15124145	OTTOSON 1512-3-24 -OR -24-9 -3-NM-84902 -3520	FOOD SUPPLIES 65.16	-82,703.28
		FUND TOTAL	4,078.83	
1670	1672016	TOBACCO/SANBORN FOUNDA 1670-3-0034-2016-01-16-9-00-85103 -2410	MATERIALS AND SUPPLIES 96.94	4,398.66
		FUND TOTAL	96.94	
1690	169	BILL'S BOOKS (THOMPSON 1690-3-2735-OSR -03-00-4-NM-85106 -2410	TEXTBOOKS BOOKS PERIOD 2,302.59	-12,243.77
		FUND TOTAL	2,302.59	
1950	1952	TRANSCRIPTS 1950-3-0046-OR -69-10-0-NM-84000 -	MISC EXPENSES 61.24	11,432.35
		FUND TOTAL	61.24	
1973	1973	PAC TEACHER APPRECIATI 1973-3-01 -OR -01-10-5-NM-84000 -	MISC 246.75	1,607.49
		FUND TOTAL	246.75	
1974	1974	HIGH SCHOOL PRINCIPAL 1974-3-01 -OR -01-10-5-NM-84000 -	MISC 115.51	-3,342.90
		FUND TOTAL	115.51	
2010	201	GILBERT & SULLIVAN PER 2010-3-0056-OR -69-31-0-NM-7289 -	MISCELLANEOUS REVENUE 40.00	.00
2010	201	GILBERT & SULLIVAN PER 2010-3-0056-OR -69-31-0-NM-84000 -	MISC 8,082.50	-34,765.65
		FUND TOTAL	8,122.50	
WARRANT SUMMARY TOTAL			404,104.79	
GRAND TOTAL			404,104.79	

\*\* END OF REPORT - Generated by Steve walenski \*\*

**Arlington School Committee  
School Committee Regular Meeting  
Thursday, April 28, 2016  
6:30 PM  
Robbins Town Hall Auditorium  
730 Massachusetts Avenue  
Arlington, MA**

*Present: Jennifer Susse, Chair, Jeff Thielman, Vice Chair, Bill Hayner Secretary  
Paul Schlichtman, Cindy Starks, Kirsy Allison- Ampe and Len Kardon*

*Kathleen Bodie, Ed.D. Superintendent, Laura Chesson, Ed.D, Assistant Superintendent, Rob Spiegel, Human Resources Director, Alison Elmer, Director of Special Education, and Karen Fitzgerald, Administrative Assistant to School Committee*

*Absent: Diane Johnson, Chief Financial Officers, Arlington Education Association Representative*

**Open Meeting**

*Ms. Susse opened the meeting and welcomed Mr. Len Kardon to his first meeting of the School Committee and Lori Cowles, from HMFH Architects, Inc. who will be presenting later tonight at our joint meeting with School Enrollment Task Force Committee.*

*Public Participation  
None*

**Incremental Cost For Gibbs Option**

*Dr. Bodie spoke on the incremental costs of using the Gibbs to solve our middle school enrollment challenges. The following presents alternatives of different scenarios:*

***Sixth grade only model***

- *Four sixth grade clusters – smaller clusters than for grades 7 and 8 smooths transition from elementary school model*
- *Replicate all sixth grade substantially separate programs, in addition to co-taught and inclusion programming*
- *Effective small group special education instruction given focus on sixth grade*
- *Limited World Language offerings – only two languages in sixth grade*
- *Most cost effective model*
- *Highest degree of parity with current Ottoson Middle School programming*

***Full Staffing Grades Six through Eight Model***

- *Four clusters, two of which are mixed grade clusters. One potential cluster breakdown is:*
  - *Sixth grade cluster*

- Sixth/seventh grade cluster
- Seventh/eighth grade cluster
- Eighth grade cluster
- No substantially separate programs
- Full staffing of special education co-taught and inclusion program
- Full staffing of specialist subjects
- Second highest degree of parity with current Ottoson Middle School model

#### ***Lower Staffing Grades Six through Eight Model***

• Four clusters, two of which are mixed grade clusters. One potential cluster breakdown is:

- Sixth grade cluster
- Sixth/seventh grade cluster
- Seventh/eighth grade cluster
- Eighth grade cluster
- No substantially separate special education programs
- Full staffing of special education co-taught and inclusion program
- Lower staffing of specialist subjects
- Lowest degree of parity with current Ottoson Middle School model

#### ***Comparing Full and Lower Staffing Grades Six through Eight***

- Full staffing preserves integrity of current cluster model. Arlington has determined that the cluster model is the best educational model for this age group; Arlington provides clusters at middle school level, not elementary or high school level
  - Full specialist staffing provides parity with current Ottoson Middle School model in scheduling flexibility to maintain common planning time for cluster teachers
  - Common planning time for cluster teachers focuses on coordinating teaching of cross-curricular skills and sharing knowledge of social emotional growth of students - key benefits of cluster model
- In addition, math intervention continues to be targeted at grade level work as the schedule allows grade level groupings
- Lower staffing model reduces integrity of cluster model
  - Lower specialist staffing reduces scheduling flexibility
  - Inability to ensure cluster teacher common planning time
- Math intervention may return to mixed grade cohorts, reducing ability to focus on grade level skill building

*The committee members discussed the possibilities presented tonight on the Grade 6 Model or the 6, 7, and 8 Grade Model and expressed concerns on the estimated costs and wondered if soft costs on furniture and technology were included in the estimates also on retaining equity, and adding clusters at Ottoson, but due to timing of this short meeting tonight, the committee seemed to be in agreement to continue the discussions at upcoming meetings.*



### Superintendent's Report

*Dr. Chesson was pleased to provide a positive update to Dr. Bodie and the School Committee members on how PARCC testing was going in the schools this past week, and due to teachers and the technology staff it has been a good experience for everyone.*

### Consent Agenda

*All items listed with an asterisk are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the committee so requests, in which event the item will be considered in its normal sequence:*

***Mr. Hayner moved the Consent Agenda, Approval of Warrant: Warrant Number 16156, Total Warrant Amount \$834,834.21, Dated April 14, 2016 and Approval of Minutes: Approval of Draft School Committee Organizational Meeting and Regular School Committee meeting, April 14, 2016, seconded by Mr. Thielman.  
Voted: 6-0-1, Mr. Kardon abstained***

*Discuss School Committee Public Forum Date and Time Change*  
*Vote change, if necessary*

*Ms. Susse stated at the last School Committee meeting the members voted to hold a Public Forum on May 5<sup>th</sup> to hear from the other committees and community members on the Gibbs 6 or 6,7,8 Grade Model. Since it was then suggested to the chair by the debt exclusion steering committee to hold off on any vote or recommendation until after the Town wide debt exclusion vote on June 14<sup>th</sup>, the members discussed if the committee should delay a Public Hearing and asked if they should vote in May or at the end of June on which model to use at the Gibbs. Since Dr. Bodie confirmed that waiting till the end of June would not interfere with any Gibbs delay, the committee unanimously voted to wait until a schedule is presented by Dr. Bodie to the full committee members at our next meeting.*

***Mr. Thielman moved to cancel the School Committee Public Hearing on May 5<sup>th</sup> until a schedule is presented to the full committee at the next meeting of May 12, 2016, seconded by Mr. Hayner.  
Voted: 7-0***

*Mr. Schlichtman asked for Point of Order*

### Adjournment

***Mr. Thielman moved to adjourn at 7:01 PM, seconded by Mr. Hayner.  
Voted: 7-0***

*Respectfully submitted by  
Karen M. Fitzgerald  
Administrative Assistant to  
Arlington School Committee/bh*



## Town of Arlington, Massachusetts

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### 9:15 PM Subcommittee & Liaison Reports & Announcements

#### Summary:

*SUBCOMMITTEES 2016-2017*

- *Budget, Kirsi Allison-Ampe, MD. (Chair)*
- *Community Relations, Cindy Starks, (Chair)*
- *District Accountability, Curriculum/Instruction & Assessment, (CIAA)  
Paul Schlichtman, (Chair)*
- *Facilities, Jeff Thielman (Chair)*
- *Policies & Procedures, Bill Hayner (Chair)*
- *School Enrollment Task Force, Bill Hayner, Cindy Starks, Jeff Thielman*
- *Warrant Committee, Bill Hayner*
- *School Liaisons Reports*
- *Announcements*



## **Town of Arlington, Massachusetts**

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### **9:30 PM Executive Session**

#### **Summary:**

##### *Executive Session*

- *To conduct strategy sessions in preparation for negotiations with union and/or nonunion personnel or contract negotiations with union and /or nonunion in which if held in an a open meeting may have a detrimental effect.*
- *To conduct strategy with respect to collective bargaining or litigation, in which if held in an open meeting may have a detrimental effect, Collective bargaining may also be conducted.*



## Town of Arlington, Massachusetts

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### Correspondence Received:

#### Summary:

Email from M. and E. Libby

May 2016 Class sizes

Proposal for a Cultural Competency District Goal for 2016-2017

Warrant

Draft Minutes from April 28, 2016 Regular School Committee Meeting

EDCO Memo and documents on EDCO Article Agreement Recommendation

Arlington Public Schools Screening, Brief Intervention, and Referral to Treatment document

League of Women Voters of Arlington May 2016 Bulletin

Community Briefing with State Reps notice Sat, May 7, 2016

MASC notice on workshop

Legal spreadsheet March 2016

Budget Documents

Commissioner's Weekly

Kathleen Bodie's Recommendation Gibbs Configuration

District Goals Draft Kathleen Bodie 5 10 2016 v2

### ATTACHMENTS:

Type	File Name	Description
☐ Reference Material	May_2016_class_size.pdf	May 2016 Class sizes
☐ Budget Document	FY16Legal(1)__05_12_2016.pdf	Legal spreadsheet March 2016

**ARLINGTON PUBLIC SCHOOLS 2015-16 Class Sizes\***

HIGH SCHOOL		MIDDLE SCHOOL		METCO			
Freshmen	344	Grade 6	404	AHS	20	Hardy	10
Sophomores	310	Grade 7	382	Ottoson	23	Stratton	2
Juniors	279	Grade 8	341	Bishop	8	Peirce	9
Seniors	317			Dallin	2		
<b>Total</b>	<b>1,250</b>	<b>Total</b>	<b>1,127</b>	<b>Total</b>	<b>74</b>		

	SCHOOLS	Bishop	Brackett	Dallin	Hardy	Peirce	Stratton	Thompson	Total
5	Class #1	22	22	23	23	21	21	28	
	Class #2	23	21	24	23	20	19	30	
	Class #3	23	22	23			19		
	Class #4		18	23					
	<b>subtotal</b>	<b>68</b>	<b>83</b>	<b>93</b>	<b>46</b>	<b>41</b>	<b>59</b>	<b>58</b>	<b>448</b>
4	Class #1	27	18	24	24	23	19	25	
	Class #2	25	21	25	24	24	21	26	
	Class #3	26	19	25	24		21		
	Class #4		21						
	<b>subtotal</b>	<b>78</b>	<b>79</b>	<b>74</b>	<b>72</b>	<b>47</b>	<b>61</b>	<b>51</b>	<b>462</b>
3	Class #1	23	18	23	21	23	23	21	
	Class #2	22	21	22	20	22	22	23	
	Class #3	24	21	22	20		22	20	
	Class #4							21	
	<b>subtotal</b>	<b>70</b>	<b>60</b>	<b>67</b>	<b>61</b>	<b>45</b>	<b>67</b>	<b>85</b>	<b>455</b>
2	Class #1	24	19	19	23	23	19	25	
	Class #2	24	20	18	22	23	21	25	
	Class #3	23	20	19	22		19	25	
	Class #4		20	19					
	<b>subtotal</b>	<b>71</b>	<b>79</b>	<b>75</b>	<b>67</b>	<b>46</b>	<b>59</b>	<b>75</b>	<b>472</b>
1	Class #1	23	22	23	20	22	20	22	
	Class #2	25	23	24	21	21	20	21	
	Class #3	23	22	23	21		20	21	
	Class #4		22		21			21	
	<b>subtotal</b>	<b>71</b>	<b>89</b>	<b>70</b>	<b>83</b>	<b>43</b>	<b>60</b>	<b>85</b>	<b>501</b>
K/1				21					
	<b>subtotal</b>	<b>0</b>	<b>0</b>	<b>21</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21</b>
K	Class #1	23	24	20	21	20	22	21	
	Class #2	23	23	20	22	20	22	20	
	Class #3	24	24	20	22		21	21	
	Class #4				22			21	
	<b>subtotal</b>	<b>70</b>	<b>71</b>	<b>60</b>	<b>87</b>	<b>40</b>	<b>65</b>	<b>83</b>	<b>476</b>
SLC	Schoolwide		<b>16</b>	<b>13</b>			<b>15</b>		<b>44</b>
<b>TOTALS</b>		<b>428</b>	<b>461</b>	<b>460</b>	<b>416</b>	<b>262</b>	<b>371</b>	<b>437</b>	<b>2,835</b>

\*Class sizes accurate as of May 5th, 2016

[illegible]